

# **NEW HAMPSHIRE DEPARTMENT OF CORRECTIONS ANNUAL REPORT**



**FOR THE YEAR ENDING June 30, 2001**

# **State of New Hampshire**

**Jeanne Shaheen**  
**Governor**

**Raymond S. Burton**  
**Executive Councilor**  
**First District**

**Peter J. Spaulding**  
**Executive Councilor**  
**Second District**

**Ruth L. Griffin**  
**Executive Councilor**  
**Third District**

**Thomas Colantuono**  
**Executive Councilor**  
**Fourth District**

**David K. Wheeler**  
**Executive Councilor**  
**Fifth District**

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## **Commissioner's Statement**

### **Commissioner Phil Stanley**

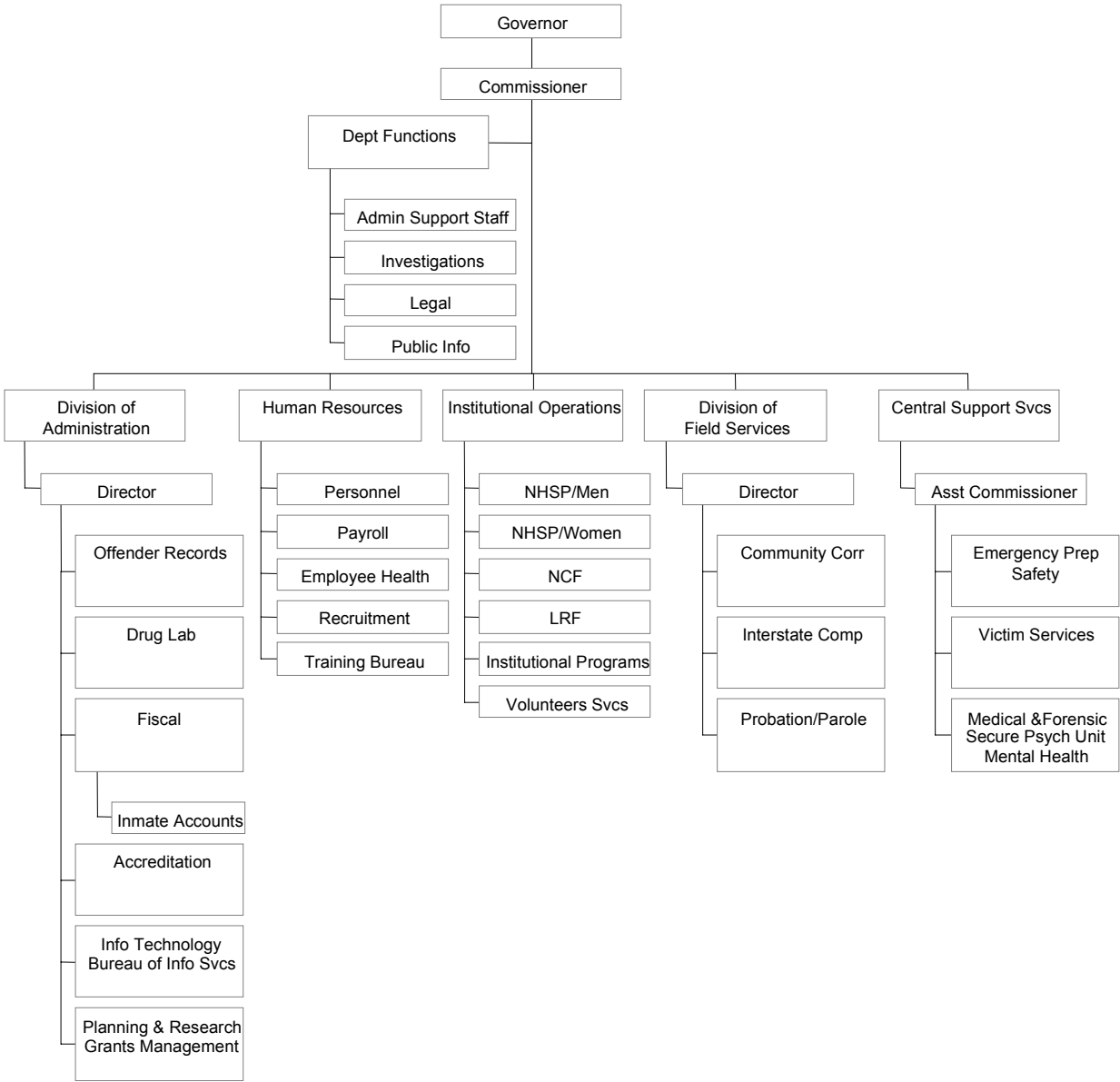
It is with pleasure that I submit the Department of Corrections annual report for Fiscal Year 2001 as required by RSA 21H. FY-01 has been an important transitional year for the department. We are continuing to review and address the needs of the department as a whole.

- During FY-01, there were substantial changes at the executive management level. Among them were the appointments of three new Wardens. Jane Coplan was appointed Acting Warden of the New Hampshire State Prison for Men. Bruce Cattell was appointed Warden of the Northern New Hampshire Correctional Facility. Richard Gerry assumed the role of Warden of the New Hampshire State Prison for Women. Larry Blaisdell was appointed Director of the Division of Field Services.
- We began a comprehensive effort to study existing offender programs within the Department of Corrections. We are analyzing which programs are effective and which ones should be enhanced or eliminated. This process will continue into FY-02. We will base program changes on related research and on inmate needs assessments.
- The Governor and Executive Council approved a temporary ten-percent pay raise for Correctional Officers within the department. This has enhanced recruitment efforts to find qualified staff. This pay increase has continued under the law enforcement pay scale in the recently approved collective bargaining agreement.
- Using inmate labor, an existing building on the former prison farm was renovated to accommodate the hobbycraft and Industries showroom area. The former showroom is being renovated to house the Concord District Office of Probation and Parole.
- Among the goals in FY-02 are to complete a computer upgrade project in the Division of Field Services that will allow for better data keeping on restitution payments.
- A significant change in format for the Annual Report is the inclusion of a number of charts and tables comparing current data with data over the past three-to-five years. We hope to show comparison data that reflects significant growth or decrease in a particular area. In the future the Annual Report will add narrative that will explain why a trend shows increase or decrease.
- The Northern New Hampshire Correctional Facility in Berlin has nearly been filled to capacity, thereby reducing some of the serious over crowding at the New Hampshire State Prison for Men in Concord.

Respectfully Submitted,

Phil Stanley  
Commissioner

STATE OF NEW HAMPSHIRE  
Department of Corrections



## **DIVISION OF ADMINISTRATION**

**Donald Veno, Director**

The Division of Administration provides administrative support to all of the Department of Corrections and includes the bureaus of Fiscal Management, Information Services, Human Resources and Offender Records and the Drug Testing Lab.

### **DIVISION OF ADMINISTRATION MISSION STATEMENT**

To enhance public safety by providing cost-effective and efficient support to all components of the Department in the management of –fiscal resources, automated information services, contracts, grants, property, offender records, and strategic planning.

#### **FISCAL MANAGEMENT (17 staff)**

Fiscal Management is responsible for:

- Budgeting
- Accounting
- Financial analysis
- Accounts payable
- Accounts receivable
- Grants management
- Procurement
- Budget execution
- Financial controls
- Resident banking operations
- Travel accounts
- Data processing
- Trust funds
- Correctional industries financial operations
- Allied functions

#### **INFORMATION SERVICES (12 staff)**

Information Services is responsible for all data processing activities for the entire Department. These include the following activities:

- Implementation and expansion of the NHDOC network spanning four prison facilities, three halfway houses, eleven Field Service offices and the administrative office.
- Coordinates the installation of PC hardware/software and networking components.
- Conducts tests to assure systems are operating correctly

- Assists end users with problems associated with application usage
- Monitors security procedures to prevent unauthorized access to systems.
- Process funds collected from offenders on Probation/Parole, which in turn reimburse victims of crime as well as the state.
- Provides statistical information to Department administrators
- Provides information to the legislative branch, courts, federal, state and local agencies as requested

In FY-01, we began upgrading Lakes Region Facility staff computers to make them e-mail capable.

#### **OFFENDER RECORDS (7 staff)**

- Manages classification and legal files for each offender
  - Computes sentence lengths
  - Manages truth in sentencing and time credits
  - Schedules prisoners for hearings and court appearances
  - Maintains a conduct and behavior record for each prisoner
  - Prepares case histories, recommendations and evaluations used by the Warden, Commissioner, Courts, Attorney General, Boards, and the Governor and Council
-

## BREAKDOWN OF STATE CORRECTIONS PERSONNEL

	FY-98	FY-99	FY-00	FY-01
Executives	9	9	10	9
Managers/Administrators	39	50	54	66
Corrections Officers	493	510	649	644
Probation/Parole Officers	71	75	76	76
Medical Personnel	35	40	48	55
Teachers/Instructors	28	28	37	34
Shop Supervisors/Tradesmen	56	64	65	79
Recreational Personnel	1	1	2	1
Clerical/Administrative	96	104	155	127
Psychologists/Social Workers	58	59	66	72
<b>TOTALS</b>	<b>886</b>	<b>940</b>	<b>1,162</b>	<b>1,163</b>

## BUDGET COMPARISONS - PORTION OF BUDGETS - FY-00 TO FY-01

	FY-00	%	FY-01	%
NH State Prison - Men	\$22,568,108	38.1%	\$26,198,329	38.2%
Medical-Forensic	\$5,175,067	8.2%	\$8,454,061	12.4%
Lakes Region Facility	\$7,294,259	12.3%	\$7,744,855	11.3%
Field Services	\$5,855,155	9.9%	\$6,099,963	8.9%
NH State Prison - Women	\$2,544,539	4.3%	\$2,504,370	3.6%
Commissioners Office	\$5,503,168	9.3%	\$1,908,300	2.7%
Administration	\$2,133,161	3.6%	\$2,082,539	3.2%
Community Corrections	\$1,328,128	2.2%	\$1,186,323	1.8%
Workers Compensation	\$716,005	1.2%	\$665,730	1.1%
Northern NH Correctional Facility	\$3,365,610	5.6%	\$9,772,560	14%
Pathways	\$1,122,318	2.0%	\$1,212,089	1.7%
Grants	\$1,636,932	2.8%	\$773,470	1.1%
<b>TOTAL</b>	<b>\$59,242,450</b>	<b>100%</b>	<b>\$68,602,589</b>	<b>100%</b>



### TOTAL BUDGET COMPARISON

	FY-97	FY-98	FY-99	FY-00	FY-01
<b>Total Budget</b>	\$48,377,114	\$49,887,043	\$51,750,741	\$59,242,450	\$68,602,589
<b>Avg. Inmate Population</b>	2,087	2,147	2,205	2,291	2,332
<b>% of Inmate Growth from Pervious Year</b>	1.4%	2.9%	2.7%	3.9%	1.8%

Figures taken from DOC monthly statistic reports and NH Integrated Financial Systems

### ANNUAL COST PER INMATE PER FUNCTION PER YEAR - STATE PRISON - CONCORD

	FY-97	FY-98	FY-99	FY-00	FY-01
<b># of inmates</b>	1,660	1,683	1,642	1,515	1,336
<b>Security - per inmate</b>	\$13,700,078 \$8,253	\$14,134,529 \$8,398	\$14,093,272 \$8,583	\$14,525,643 \$9,588	\$15,955,650 \$11,943
<b>Mental Health - per inmate</b>	\$662,214 \$399	\$607,486 \$361	\$584,651 \$356	\$649,755 \$429	\$638,123 \$478
<b>Educational/Vocational Training - per Inmate</b>	\$1,107,397 \$667	\$1,130,728 \$672	\$1,186,915 \$723	\$1,296,529 \$856	\$1,204,129 \$901
<b>*Medical/Dental - per inmate</b>	\$4,758,114 \$2,780	\$4,512,106 \$2,101	\$4,837,205 \$2,194	\$4,611,741 \$2,013	\$7,506,734 \$3,219
<b>Kitchen - per inmate</b>	\$2,068,668 \$1,246	\$1,998,340 \$1,187	\$1,994,980 \$1,215	\$1,794,828 \$1,185	\$1,710,433 \$1,280
<b>Laundry - per inmate</b>	\$303,383 \$183	\$373,308 \$222	\$368,242 \$224	\$342,289 \$226	\$309,257 \$232

\*Indicates medical costs for total DOC population

### BUDGET COMPARISON BY FUNCTION - STATE PRISON - CONCORD

	<b>FY-97</b>	<b>FY-98</b>	<b>FY-99</b>	<b>FY-00</b>	<b>FY-01</b>
<b>Avg Inmate Popula- tion</b>	1,660	1,683	1,642	1,515	1,336
<b>Security</b>	\$13,700,078	\$14,134,524	\$14,093,371	\$14,525,643	\$15,955,650
<b>Chapel</b>	\$82,152	\$70,944	\$87,157	\$90,285	\$95,290
<b>Mental Health</b>	\$662,214	\$607,486	\$584,651	\$649,755	\$638,123
<b>Ed/Vocational Training</b>	\$1,107,397	\$1,130,728	\$1,186,915	\$1,296,529	\$1,204,129
<b>Medical/Dental</b>	\$4,758,114	\$4,517,106	\$4,837,205	\$4,611,741	\$7,506,734
<b>Classification</b>	\$177,682	\$106,725	\$98,397	\$128,943	\$139,378
<b>Kitchen</b>	\$2,068,668	\$1,998,340	\$1,994,980	\$1,794,828	\$1,710,433
<b>Maintenance</b>	\$2,852,215	\$2,640,475	\$2,477,082	\$2,591,375	\$2,828,872
<b>Laundry</b>	\$303,383	\$373,308	\$368,242	\$342,289	\$309,257
<b>Industries</b>	\$537,519	\$568,635	\$561,099	\$521,670	\$515,289
<b>Farm</b>	\$44,306	\$45,798	\$46,209	\$50,422	\$51,511
<b>Minimum Security Unit</b>	\$506,739	\$534,143	\$528,678	\$582,226	\$514,938
<b>Prison Admin</b>	\$489,711	\$587,588	\$595,189	\$540,525	\$593,635
<b>Pharmacy</b>	\$197,314	\$208,233	\$240,747	\$250,198	\$309,204
<b>Training- Industries- Education Admini- stration</b>	\$94,484	\$93,254	\$123,907	\$102,883	N/A
<b>Grants</b>	\$340,020	\$475,754	\$694,247	\$1,636,932	\$604,574
<b>Workman's com- pensation</b>	\$692,195	\$689,319	\$570,991	\$703,160	\$665,730
<b>Unemployment compensation</b>	\$22,319	\$16,990	\$12,853	\$12,845	\$11,037

#### HALFWAY HOUSES EXPENDITURES

	<b>FY-97</b>	<b>FY-98</b>	<b>FY-99</b>	<b>FY-00</b>	<b>FY-01</b>
<b>Calumet House</b>	\$409,793	\$434,769	\$440,469	\$452,384	\$449,692
<b>North End House</b>	\$232,418	\$321,098	\$340,323	\$271,731	\$234,701
<b>Shea Farm</b>	\$435,165	\$460,294	\$66,720	\$513,758	\$501,930

# BUDGET COMPARISON BY PROGRAM ADMINISTRATIVE UNIT

	<b>FY-97</b>	<b>FY-98</b>	<b>FY-99</b>	<b>FY-00</b>	<b>FY-01</b>
<b>Commissioners Office</b>	\$1,661,762	\$1,732,584	\$2,072,697	\$2,051,182	\$1,908,300
<b>Parole Board</b>	\$152,133	\$165,556	\$165,144	\$172,845	\$183,155
<b>Fiscal Management</b>	\$434,592	\$485,913	\$526,907	\$572,186	\$530,617
<b>Personnel</b>	\$161,707	\$164,525	\$172,301	\$262,706	\$283,149
<b>Offender Records</b>	\$237,993	\$201,233	\$207,509	\$223,670	\$231,750
<b>Information Services - inmate</b>	\$613,143	\$600,005	\$606,680	\$767,196	\$595,566
<b>Field Services</b>	\$4,441,417	\$4,844,457	\$5,355,603	\$5,855,155	\$6,099,963
<b>Secure Psychiatric Unit</b>	\$3,074,110	\$2,932,448	\$2,790,967	\$2,942,504	\$3,042,380
<b>NH State Prison - Women</b>	\$2,398,384	\$2,347,339	\$2,402,797	\$2,544,539	\$2,504,370
<b>Lakes Region Facility</b>	\$6,563,743	\$6,199,208	\$7,099,604	\$7,294,259	\$7,744,855
<b>Drug Lab</b>				\$307,403	\$258,302
<b>Pathways</b>				\$1,122,318	\$1,212,089
<b>Northern NH Correctional Facility</b>				\$3,365,610	\$9,772,560
<b>Criminal Alien Grant</b>				\$868,349	\$168,896

## NEW HAMPSHIRE STATE PRISON - CONCORD

	<b>FY-97</b>	<b>FY-98</b>	<b>FY-99</b>	<b>FY-00</b>	<b>FY-01</b>
<b>Actual Population</b>	1,660	1,683	1,642	1,515	1,336
<b>Total Budget</b>	\$30,957,170	\$32,025,535	\$32,562,821	\$31,552,573	\$35,162,143
<b>Annual Per Inmate Cost</b>	\$18,649	\$19,029	\$19,831	\$20,827	\$26,319
<b>Per Day</b>	\$51.10	\$52.14	\$54.33	\$57.05	\$72.10

### FY -98

\$30,015,616 = Line Item Expenses

\$2,009,919 = Administration share of expenses

### FY-99

\$30,349,433 = Line Item Expenses

\$2,213,388 = Administration share of expenses

### FY-00

\$29,066,709 = Line Item Expenses

\$2,485,864 = Administration share of expenses

### FY-01

\$32,810,265 = Line Item Expenses

\$2,351,878 = Administration share of expenses  
(48%)

# NEW HAMPSHIRE STATE PRISON FOR WOMEN

	<b>FY-97</b>	<b>FY-98</b>	<b>FY-99</b>	<b>FY-00</b>	<b>FY-01</b>
Average Population	93	93	96	102	105
Total Budget	\$2,398,384	\$2,504,783	\$2,575,366	\$2,747,467	\$2,716,039
Annual Cost Before In-come	\$25,789	\$26,933	\$26,826	\$26,936	\$25,867
Per Day Cost Before In-come	\$70.66	\$73.79	\$73.50	\$73.79	\$70.86
Income for housing County in-mates	\$149,548	\$68,879	\$106,068	\$401,626	\$658,983
Annual Cost after income	\$24,181	\$26,192	\$25,722	\$22,998	\$19,591
Per Day cost After income	\$66.25	\$71.76	\$70.47	\$63.00	\$53.67

## FY-98

\$2,347,339 = Line item expenses

\$157,444 = Administration share of expenses  
(4.7%)

## FY-99

\$2,402,797 = Line Item Expenses

\$172,797 = Administration share of expenses  
(4.6%)

## FY-00

\$2,544,539 = Line item expenses

\$202,928 = Administration share of expenses  
(4.5%)

## FY-01

\$2,504,370 = Line Item Expenses

\$211,669 = Administration share of expenses  
(3.6%)

### LAKES REGION FACILITY

	FY-97	FY-98	FY-99	FY-00	FY-01
<b>Average Population</b>	294	316	389	455	405
<b>Total Budget</b>	\$6,563,743 includes Pathways	\$6,617,941 Includes Pathways	\$7,613,560	\$9,126,824	\$8,391,621
<b>Annual Cost Per Inmate</b>	\$22,326	\$20,943	\$19,943	\$20,059	\$20,720
<b>Per Day</b>	\$61.17	\$57.38	\$53.62	\$54.95	\$56.76

**FY-98**

\$6,199,208 = Line item expenses  
 \$418,733 = Administration share of expenses  
 (12.5%)

**FY-99**

\$7,099,604 = Line Item Expenses  
 \$513,956 = Administration Share of Expenses

**FY-00**

\$8,416,577 = Line item expenses  
 \$710,247 = Administration share of expenses

**FY-01**

\$7,744,855 = Line item expenses  
 \$646,766 = Administration share of expenses  
 (11%)

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### NORTHERN NEW HAMPSHIRE CORRECTIONAL FACILITY

	FY-00	FY-01
<b>Avg. Population</b>	59	296
<b>Total Budget</b>	\$3,670,001	\$10,595,717
<b>Annual Cost Per Inmate</b>	\$62,203	\$35,796
<b>Per Day</b>	\$170.42	\$98.07

**FY-00**

\$3,365,610 = Line item expenses  
 \$304,391 = Administration share of expenses

**FY-01**

\$9,772,560 = Line item expenses  
 \$823,157 = Administration share of expenses  
 (14%)

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### PER INMATE COST ALL INSTITUTIONS

LOCATION	FY-99 TOTAL SPENT	FY-00 TOTAL SPENT	FY-01 TOTAL SPENT
<b>NHSP - Concord</b>	\$32,562,821	\$31,552,573	\$35,162,043
<b>NHSP - Women</b>	\$2,575,366	\$2,747,467	\$2,716,039
<b>LRF</b>	\$7,613,560	\$9,126,824	\$8,391,621
<b>NCF</b>	N/A	\$3,670,001	\$10,595,717
<b>TOTAL</b>	\$42,751,747	\$47,096,865	\$57,866,420
<b>Average Population</b>	2,205	2,291	2,332
<b>Per Year Cost</b>	\$19,388	\$20,557	\$24,814
<b>Per Day Cost</b>	\$53.12	\$56.32	\$67.98

### MONTHLY POPULATION TRENDS - INSTITUTIONS FY-00

	SPU	COMMUNITY COR- RECTIONS	LRF	NHSP/W	NHSP/M	NCF
July 99	53	141	483	98	1,499	
Aug	57	142	492	104	1,475	
Sept	54	139	485	95	1,493	
Oct	52	133	476	97	1,520	
Nov	59	122	478	86	1,522	
Dec	55	126	456	91	1,547	
Jan 00	60	137	473	106	1,536	
Feb	59	138	455	111	1,519	20
Mar	58	136	416	110	1,547	45
Apr	56	131	425	104	1,546	47
May	59	138	422	114	1,534	46
June	57	142	402	113	1,441	139
FY 00 Avg.	56	135	455	102	1,515	59
FY 99 Avg	54	143	389	96	1,642	N/A
% change	+3.7%	-6%	+17%	+6%	-8%	N/A

Average Total Population FY-99 - 2,205      Average Total Population FY-00 - 2,291  
Difference = +86 = +3.9%

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### MONTHLY POPULATION TRENDS - INSTITUTIONS - FY-01

	SPU	COMMUNITY COR- RECTIONS	LRF	NHSP/W	NHSP/M	NCF
July 00	54	145	415	114	1,331	242
Aug	57	140	414	105	1,383	225
Sept	57	135	413	108	1,404	235
Oct	60	135	427	108	1,360	260
Nov	56	137	386	106	1,357	277
Dec	48	115	410	99	1,373	263
Jan 01	46	147	393	103	1,339	278
Feb	47	135	413	114	1,250	346
Mar	46	140	416	104	1,284	346
Apr	49	141	390	104	1,309	352
May	47	134	395	95	1,319	364
June	48	135	391	104	1,324	367
FY 01 Avg.	51	136	405	105	1,336	296
FY 00 Avg.	56	135	455	102	1,515	59
% change	-10%	0%	-12%	+3%	-13%	500%

Average Total Population - FY 00 = 2,291      Average Total Population - FY 01 = 2,332  
Difference = +41 = +1.8%

## **Drug Testing Lab**

### **Jack Wawrzynski, Director**

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The Drug Testing Lab is a state of the art drug testing facility located at the Lakes Region Facility. It utilizes modern technology to find drugs of abuse, and to detect attempts of adulteration and dilutions, in urine specimens.

The DTL is recognized nationally as a model of drug testing by the Department of Justice. As such the PPD's, lab procedures, and methods used by the DTL have been disseminated to other DOC's nationwide as examples of how drug testing should occur. The DTL is used as a resource technically, legally, and procedurally. The DTL has had visits from many interested state correctional facilities, private labs, federal programs, and even visits from foreign countries to observe operations. The DTL has been involved in several research projects involving hand-held testing devices in conjunction with the University of New Hampshire and with the Treatment Research Institute in Pennsylvania. The DTL is also working to help provide grants, materials, and training for Field Services and Investigations; to use drug detection kits in home visits and cell sweeps. These kits will help identify powders or substances found as drugs of abuse.

In order to perform all of its tasks, maintain accurate records, produce reliable results, continue research and development, and to provide valid statistics to the DOC, the DTL upgraded its computer systems. We developed a partnership between private industry and state government. The DTL spends substantial amounts of money annually buying the reagents necessary to do these drug tests. For this money, the DTL negotiated in its contract with Syva Dade Behring, training, technical service, customer support, and a state of the art customized computer program that deals solely with drug testing and criminal justice issues. The DTL was used as a test site for this project and Syva will sell this program to other DOC's or private labs that need the same kind of system.

The DTL worked very closely with other state agencies (State Police Forensic Lab, parimutuel Commission Lab, public health lab, and Water Supply and Pollution Control Lab) and was instrumental in developing a statewide service contract for these agencies with Agilent Technologies (formerly Hewitt-Packard). The contract included critical training that would be brought to New Hampshire to address the problem of new equipment and the hiring of new employees not familiar with the equipment.

The DTL tests offenders and staff in the following locations:

- NH State Prison for Men
- NH State Prison for Women
- Northern NH Correctional Facility
- Lakes Region Facility
- Field Services
- Academy Programs
- New Hampshire Hospital (Transitional Housing)
- County Jails
- Pre-Employment testing (for DOC, State Police, & other agencies)
- Halfway Houses
- Department of Youth Services

- Court-ordered testing
- Privately operated Halfway Houses and Rehab Programs utilizing state funding (Keystone Hall, Merrimack Diversion)
- Community Corrections

Key reasons for conducting tests:

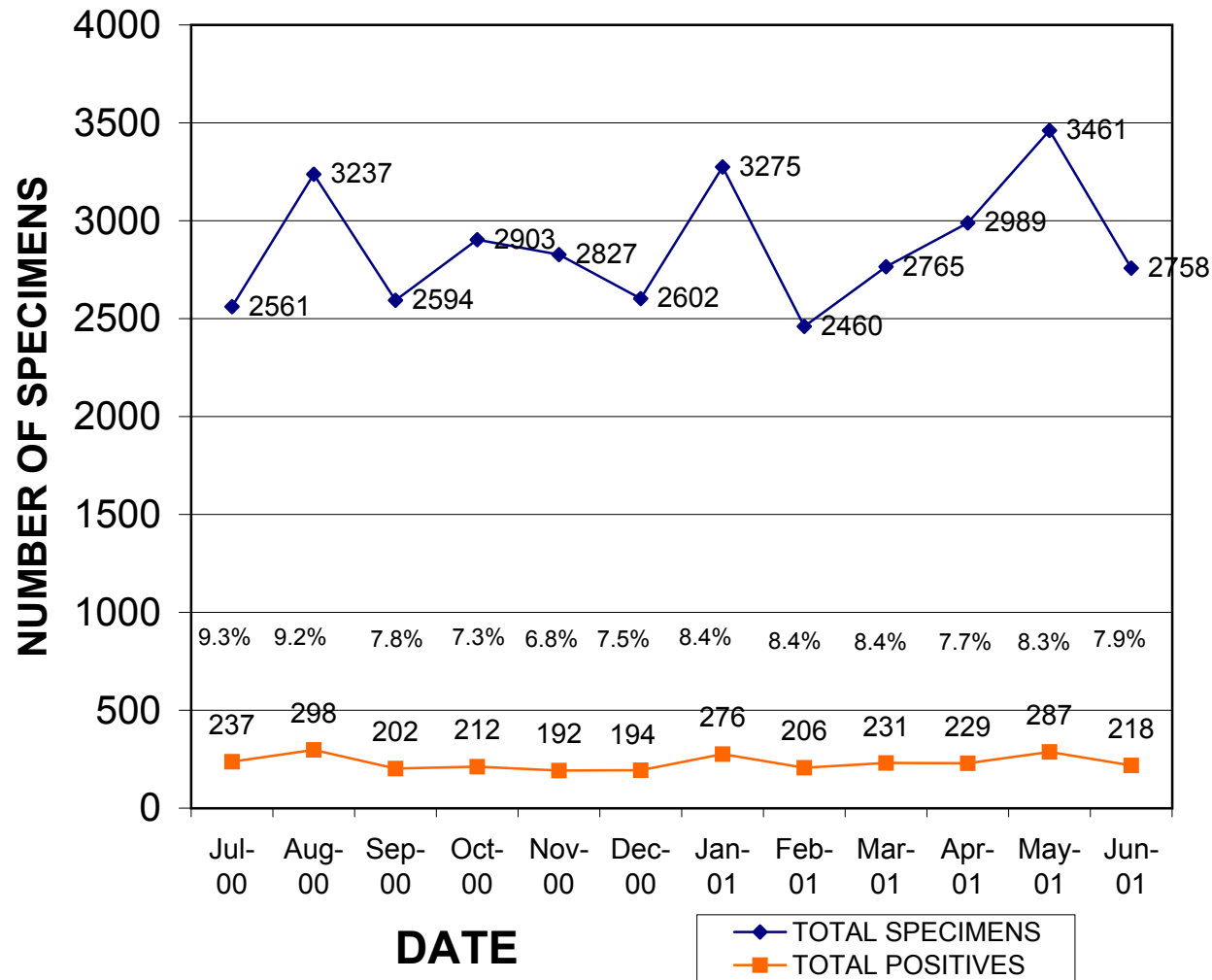
- For security and safety of our institutions, employees, and inmates
- For health related issues
- For programs
- For rehabilitation purposes
- To obtain federal funding of programs and grants
- Because drugs are illegal
- To ensure that people we hire are drug free
- To provide accurate and reliable data and statistics. It is the DTL's responsibility to identify who is using drugs, what drugs they are using, and if they are relapsing while under DOC supervision. With this kind of information, the DOC can then provide offenders with the treatment and education they need.

When the DTL began testing ten years, it only ran 400 samples per month and did five tests per sample. With this testing, the positive rate was 12-15%. Today the DTL runs 3,000 samples per month and runs 11 tests per sample. The positive rate is approximately 9%. It appears that drug testing is a form of deterrent. The DTL would hope that the information provided to the various clients that utilize its services would be used to modify programs, change individual treatments, help in establishing program budgets, and provide a clearer understanding of where and what drugs are a problem.

Court cases and challenges dropped significantly last year. This has taken many years to develop through training of Judges (by inviting them to the DTL, and through previous expert witness testimony of the DTL in court), by training of Defense Attorneys through Franklin Pierce Law Center, and by maintaining integrity, honesty, and excellence within the DTL. New video conferencing technology has also saved time and money in travel. Most DTL court appearances and parole board by expert witnesses are now done through video.



## TOTAL DAU TESTING JULY 2000 TO JUNE 2001

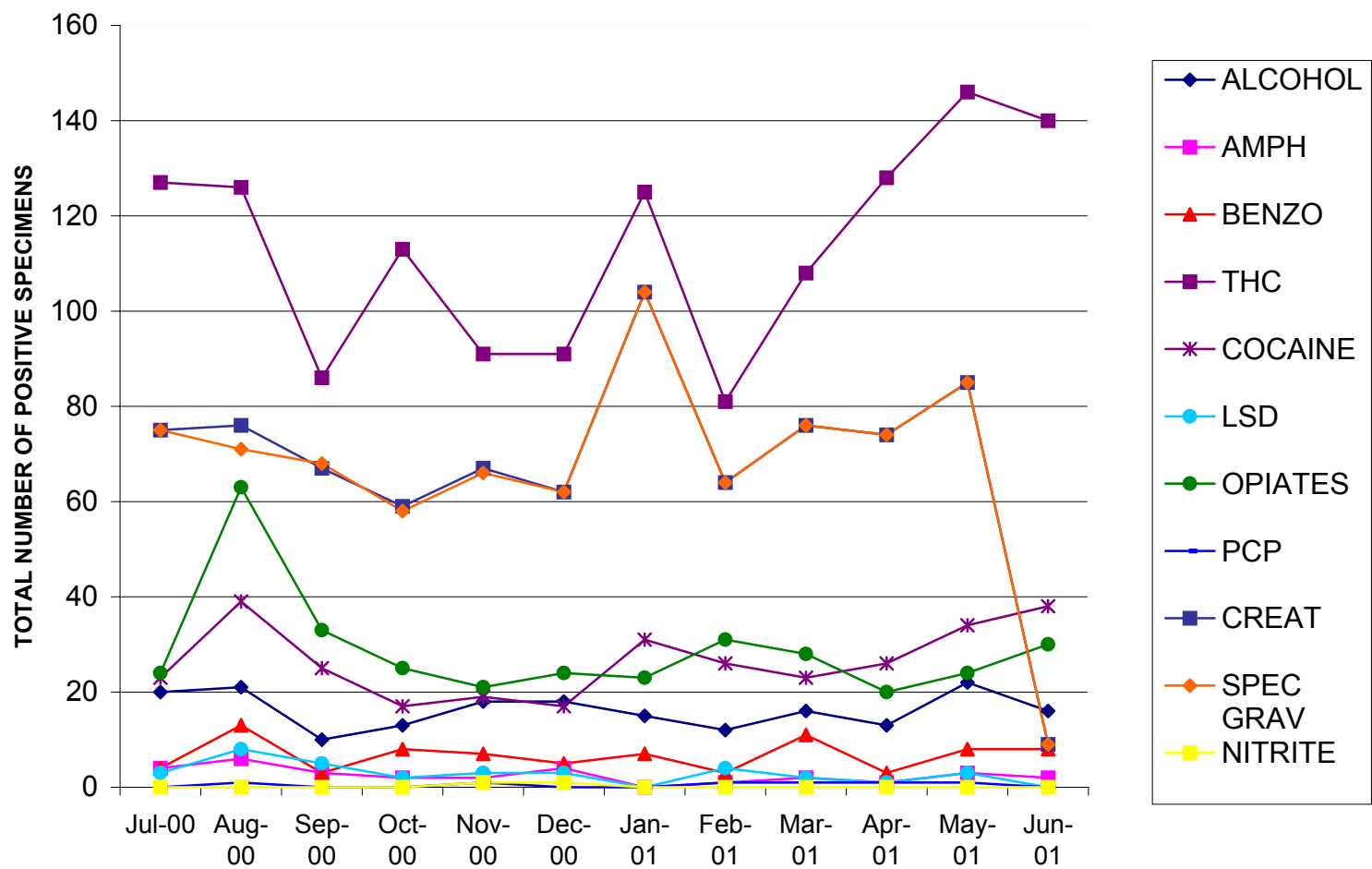


DATE	TOTAL SPECIMENS	TOTAL POSITIVES	% POSITIVES
Jul-00	2561	237	9.3%
Aug-00	3237	298	9.2%
Sep-00	2594	202	7.8%
Oct-00	2903	212	7.3%
Nov-00	2827	192	6.8%
Dec-00	2602	194	7.5%
Jan-01	3275	276	8.4%
Feb-01	2460	206	8.4%
Mar-01	2765	231	8.4%
Apr-01	2989	229	7.7%
May-01	3461	287	8.3%
Jun-01	2758	218	7.9%

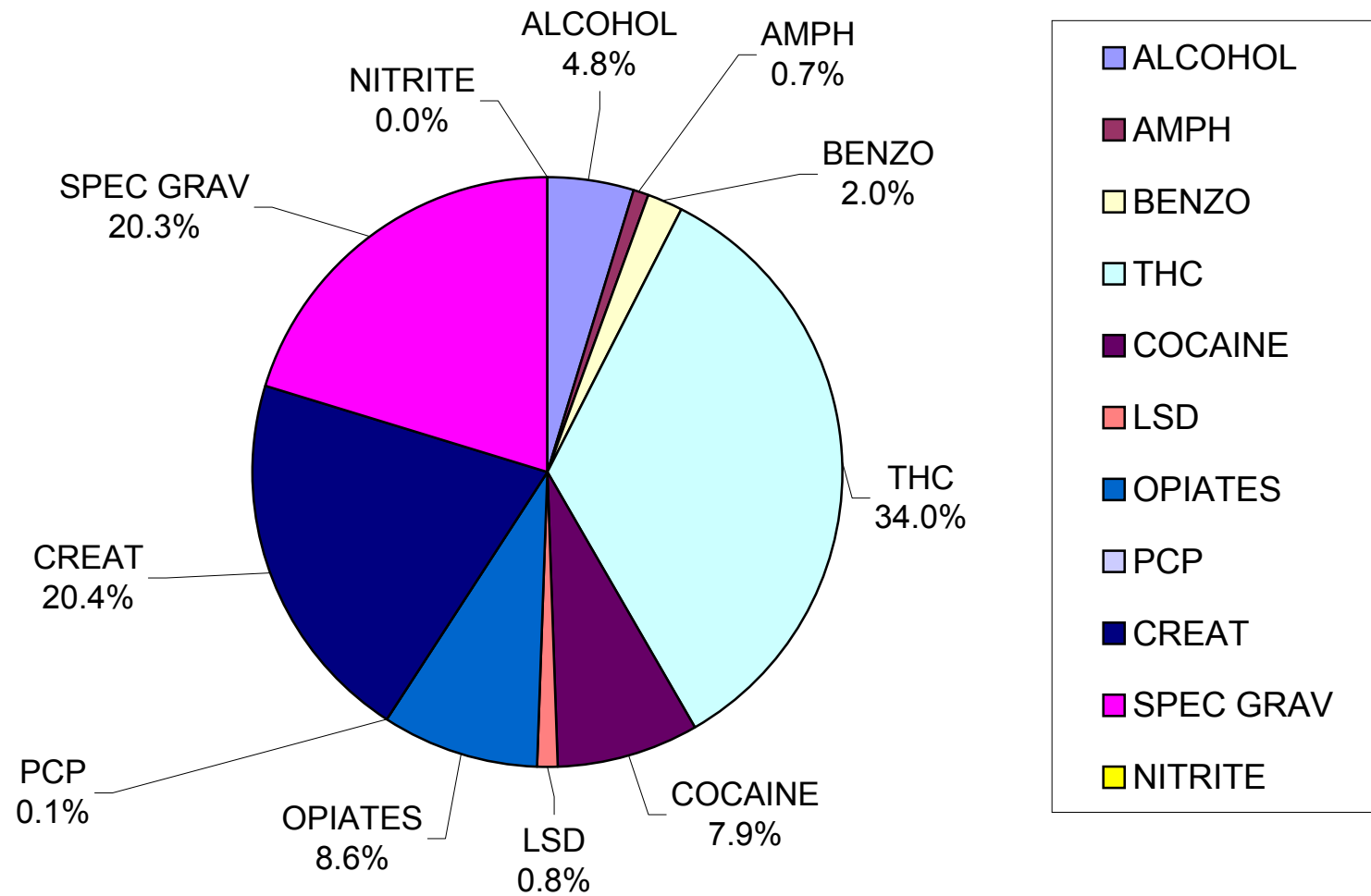
**BREAKDOWN OF POSITIVE TESTS  
JULY 2000 TO JUNE 2001**

DATE	ALCOHOL	AMPH	BENZO	THC	COCAINE	LSD	OPIATES	PCP	CREAT	SPEC GRA	NITRITE
Jul-00	20	4	4	127	23	3	24	0	75	75	0
Aug-00	21	6	13	126	39	8	63	1	76	71	0
Sep-00	10	3	3	86	25	5	33	0	67	68	0
Oct-00	13	2	8	113	17	2	25	0	59	58	0
Nov-00	18	2	7	91	19	3	21	1	67	66	1
Dec-00	18	4	5	91	17	3	24	0	62	62	1
Jan-01	15	0	7	125	31	0	23	0	104	104	0
Feb-01	12	1	3	81	26	4	31	1	64	64	0
Mar-01	16	2	11	108	23	2	28	1	76	76	0
Apr-01	13	1	3	128	26	1	20	1	74	74	0
May-01	22	3	8	146	34	3	24	1	85	85	0
Jun-01	16	2	8	140	38	0	30	0	9	9	0
TOTAL	194	30	80	1362	318	34	346	6	818	812	2

**BREAKDOWN OF POSITIVE TESTS JULY 2000 TO JUNE 2001**



## BREAKDOWN OF POSITIVE TESTS JULY 2000 TO JUNE 2001



**NH DOC Drug Testing Lab Statistics  
July 2000 to June 2001**

<b>ADULT SERVICES (NHSP-M CONCORD)</b>						
UNIT	SUBJECTS TESTED	POSITIVE SUBJECTS	% POSITIVE SUBJECTS	SPECIMENS TESTED	POSITIVE SPECIMENS	% POSITIVE SPECIMENS
Close Custody	698	34	4.9	3978	60	1.5
Health Services	4	2	50.0	5	3	60.0
Hancock 1	413	30	7.3	838	38	4.5
Hancock 2	141	1	0.7	202	1	0.5
Medium Custody North	299	15	5.0	555	15	2.7
Medium Custody South	325	0	0.0	647	0	0.0
Minimum Security	90	1	1.1	110	1	0.9
Reception + Diagnostic	52	7	13.5	52	7	13.5
Special Housing Unit	55	1	1.8	56	1	1.8
Summit Unit	154	0	0.0	506	0	0.0
<b>TOTAL ADULT SERVICES</b>	<b>2231</b>	<b>91</b>	<b>4.1</b>	<b>6949</b>	<b>126</b>	<b>1.8</b>

<b>SECURE PSYCH UNIT</b>						
UNIT	SUBJECTS TESTED	POSITIVE SUBJECTS	% POSITIVE SUBJECTS	SPECIMENS TESTED	POSITIVE SPECIMENS	% POSITIVE SPECIMENS
Total SPU	2	0	0.0	2	0	0.0

<b>HALFWAY HOUSES</b>						
UNIT	SUBJECTS TESTED	POSITIVE SUBJECTS	% POSITIVE SUBJECTS	SPECIMENS TESTED	POSITIVE SPECIMENS	% POSITIVE SPECIMENS
Calumet House	262	12	4.6	570	13	2.3
North End House	168	5	3.0	595	7	1.2
Shea Farm House	223	9	4.0	475	9	1.9
<b>TOTAL HALFWAY HOUSES</b>	<b>653</b>	<b>26</b>	<b>4.0</b>	<b>1640</b>	<b>29</b>	<b>1.8</b>

<b>NHSP/WOMEN</b>						
UNIT	SUBJECTS TESTED	POSITIVE SUBJECTS	% POSITIVE SUBJECTS	SPECIMENS TESTED	POSITIVE SPECIMENS	% POSITIVE SPECIMENS
<b>TOTAL NHSP/W</b>	<b>374</b>	<b>96</b>	<b>25.7</b>	<b>474</b>	<b>97</b>	<b>20.5</b>

**NH DOC Drug Testing Lab Statistics  
July 2000 to June 2001**

<b>LAKES REGION FACILITY</b>						
UNIT	SUBJECTS TESTED	POSITIVE SUBJECTS	% POSITIVE SUBJECTS	SPECIMENS TESTED	POSITIVE SPECIMENS	% POSITIVE SPECIMENS
King	335	4	1.2	757	4	0.5
Murphy Wing Tie	163	4	2.5	480	4	0.8
Peterson	230	0	0.0	752	0	0.0
Rice	197	1	0.5	573	1	0.2
Speare	103	2	1.9	399	2	0.5
Summit House Program	244	3	1.2	884	3	0.3
TOTAL LRF	1272	14	1.1	3845	14	0.4

<b>NORTHERN NH CORRECTIONAL FACILITY</b>						
UNIT	SUBJECTS TESTED	POSITIVE SUBJECTS	% POSITIVE SUBJECTS	SPECIMENS TESTED	POSITIVE SPECIMENS	% POSITIVE SPECIMENS
A Block	182	1	0.5	529	1	0.2
B Block	196	1	0.5	566	1	0.2
C Block	188	3	1.6	571	3	0.5
D Block	188	2	1.1	617	2	0.3
E Block	104	0	0.0	458	0	0.0
F Block	90	0	0.0	215	0	0.0
Minimum Security	41	0	0.0	103	0	0.0
Reception	1	0	0.0	1	0	0.0
TOTAL NCF	990	7	0.7	3060	7	0.2

<b>ADMINISTRATION</b>						
UNIT	SUBJECTS TESTED	POSITIVE SUBJECTS	% POSITIVE SUBJECTS	SPECIMENS TESTED	POSITIVE SPECIMENS	% POSITIVE SPECIMENS
Personnel	299	11	3.7	299	11	3.7
State Police	13	0	0.0	13	0	0.0
TOTAL ADMINISTRATION	312	11	1.9	312	11	1.9

**NH DOC Drug Testing Lab Statistics  
July 2000 to June 2001**

<b>DIVISION OF YOUTH SERVICES</b>						
UNIT	SUBJECTS TESTED	POSITIVE SUBJECTS	% POSITIVE SUBJECTS	SPECIMENS TESTED	POSITIVE SPECIMENS	% POSITIVE SPECIMENS
East Cottage	33	5	15.2	110	5	4.5
Saunders	17	6	35.3	66	7	10.6
Spaulding	3	0	0.0	3	0	0.0
Stark	19	1	5.3	22	1	4.5
Tobey	1	0	0.0	1	0	0.0
King	15	2	13.3	18	2	11.1
TOTAL DYS	88	14	15.9	220	15	6.8

<b>COUNTY JAILS</b>						
UNIT	SUBJECTS TESTED	POSITIVE SUBJECTS	% POSITIVE SUBJECTS	SPECIMENS TESTED	POSITIVE SPECIMENS	% POSITIVE SPECIMENS
Belknap	9	2	22.2	9	2	22.2
Cheshire	19	9	47.4	20	9	45.0
Coos	15	0	0.0	15	0	0.0
Grafton	51	6	11.8	198	9	4.5
Strafford	86	19	22.1	107	19	17.8
Sullivan	71	14	19.7	110	17	15.5
TOTAL COUNTY JAILS	251	50	19.9	459	56	12.2

<b>FIELD SERVICES</b>						
UNIT	SUBJECTS TESTED	POSITIVE SUBJECTS	% POSITIVE SUBJECTS	SPECIMENS TESTED	POSITIVE SPECIMENS	% POSITIVE SPECIMENS
Berlin	87	29	33.3	157	48	30.6
Brentwood	463	151	32.6	922	241	26.1
Claremont	284	98	34.5	765	181	23.7
Concord	475	165	34.7	911	241	26.5
Dover	320	104	32.5	582	155	26.6
Keene	179	67	37.4	305	97	31.8
Laconia	90	30	33.3	146	43	29.5
Manchester	656	234	35.7	1166	294	25.2
North Haverhill	174	62	35.6	261	77	29.5
Nashua	297	107	36.0	530	139	26.2
Ossipee	110	43	39.1	188	58	30.9
TOTAL FIELD SERVICES	3135	1090	34.8	5933	1574	26.5

**NH DOC Drug Testing Lab Statistics**  
**July 2000 to June 2001**

<b>ACADEMIES</b>						
UNIT	SUBJECTS TESTED	POSITIVE SUBJECTS	% POSITIVE SUBJECTS	SPECIMENS TESTED	POSITIVE SPECIMENS	% POSITIVE SPECIMENS
Berlin	7	0	0.0	54	0	0.0
Brentwood	32	8	25.0	506	22	4.3
Claremont	108	26	24.1	895	46	5.1
Dover	56	22	39.3	1462	64	4.4
Keene	70	16	22.9	199	26	13.1
Laconia	8	3	37.5	179	6	3.4
Manchester	117	52	44.4	3506	101	2.9
Merrimack	62	23	37.1	897	36	4.0
Nashua	33	13	39.4	439	24	5.5
North Haverhill	36	9	25.0	171	13	7.6
Ossipee	10	5	50.0	59	7	11.9
<b>TOTAL ACADEMIES</b>	<b>539</b>	<b>177</b>	<b>32.8</b>	<b>8367</b>	<b>345</b>	<b>4.1</b>

<b>OTHER</b>						
UNIT	SUBJECTS TESTED	POSITIVE SUBJECTS	% POSITIVE SUBJECTS	SPECIMENS TESTED	POSITIVE SPECIMENS	% POSITIVE SPECIMENS
Keystone Hall	102	24	23.5	133	33	24.8
MCCP	37	17	45.9	789	54	6.8
Transitional Housing	78	6	7.7	415	10	2.4
<b>TOTAL OTHER</b>	<b>217</b>	<b>47</b>	<b>25.7</b>	<b>1337</b>	<b>97</b>	<b>11.3</b>

<b>OVERALL</b>						
	SUBJECTS TESTED	POSITIVE SUBJECTS	% POSITIVE SUBJECTS	SPECIMENS TESTED	POSITIVE SPECIMENS	% POSITIVE SPECIMENS
<b>GRAND TOTALS</b>	<b>10064</b>	<b>1623</b>	<b>16.1</b>	<b>32596</b>	<b>2371</b>	<b>7.3</b>



# NH STATE PRISON FOR MEN

Jane Coplan, Acting Warden

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## PRISON CAPACITY

The occupational capacity, allowing for double bunking, is 928.

There were 1,438 inmates confined to the facility on July 1, 2000. This is 159% of capacity. On June 30, 2001 there were 1,259 confined inmates or 136% of capacity. The opening of the Northern NH Correctional Facility attributed to the decrease.

## SECURITY STAFF

The comparison inmate to correctional officer ratio is as follows:

Year	Inmates	Correctional Officers	Ratio
1991-92	1,479	298	5.0:1
1993-94	1,586	365	4.3:1
1995-96	1,533	328	4.7:1
1997	1,542	329	4.7:1
1998	1,542	328	4.7:1
1999	1,472	327	4.5:1
2000	1,447	322	4.5:1
2001	1,438	342	4.2:1

There are 342 uniformed and 177 non-uniformed staff at the men's prison. Approximately 8 percent of all Correctional Officers are female.

## SECURITY

Oversees:

- All uniformed staff in living units
- Incoming and outgoing mail
- Transportation

## PRISON TRANSPORTATION COMPARISON INFORMATION

	FY-97	FY-98	FY-99	FY-00	FY-01
Medical Consults	1,013	615	636	1,046	1,784
Emergency Consults	64	33	35	52	65
Transports, Facilities & Others	1,274	810	810	2,971	2,567
<b>TOTAL</b>	2,971	1,458	1,425	4,069	4,416

## ESCAPES

There were zero (0) escapes from inside the secure perimeter during FY-01. There were zero (0) walkaways from the Minimum Security Unit during FY-01.

## ASSAULTS

Assaults are registered when an inmate seeks medical care. The comparison numbers of inmate on inmate assaults are as follows:

YEAR	NUMBER OF ASSAULTS	NUMBER OF INMATES
1991-92	27	1,479
1996	31	1,643
1998	33	1,542
1999	21	1,542
2000	39	1,472
2001	23	1,438

## **CLASSIFICATION**

The Bureau of Classification objectively evaluates inmates based on both public and institutional risk factors, while balancing inmate bed availability.

The NHSP/M has seven percent for maximum security and close custody, 73 percent for medium custody and 15 percent for minimum custody.

## **HOUSING UNITS**

Reception & Diagnostic (R&D): Capacity: 120

The offender is placed in quarantine during the first 30 to 60 days of incarceration. During this time, a thorough medical and mental evaluation is conducted on the individual. The offender is photographed and fingerprinted before a permanent housing assignment is made.

Special Housing Unit (SHU): Capacity: 100

Inmates who are classified as C-5, or maximum-security inmates, are housed in the Special Housing Unit. Those housed here are locked down 23 hours per day. Privileges are extremely limited. The Special Housing Unit may also be used for temporary housing of medium-security (or more manageable) inmates while they are Pending Administrative Review. Inmates are reviewed during the disciplinary process or if there are other security issues.

Close Custody Unit (CCU): Capacity: 120

Inmates housed in the Close Custody Unit are classified as C-4, or medium-maximum-security inmates. Offenders housed in this unit also have restricted privileges. However, they will still participate in educational or other required rehabilitation programs. SHU inmates who have shown themselves to be disciplinary-free will be upgraded to CCU status. This unit is also used to house medium-security inmates who are being disciplined.

Hancock Unit (H-Unit): Capacity: 480

The Hancock Unit houses offenders classified as C-3 or medium-security inmates. This unit is designed not unlike a dormitory. It is broken into 6 individual units. It is also the unit where offenders, who are first classified as medium-security, will most likely be housed. Inmates in this unit have more privileges than those in CCU or SHU. They are only locked down at night. During the day they can attend classes, hold jobs on prison grounds, or participate in hobbycraft or recreational activities. The unit was named after Parker Hancock who served as prison warden from 1950-1970.

Medium Custody North and South: Capacity: 240/each

Medium Custody North and South house offenders classified as C-3 or medium security inmates. These units are where a majority of the C-3 offenders live. The buildings are three stories high with 12 living pods

and 10 two-man cells per pod. Like H-Unit, inmates housed here have more privileges than the ones housed at CCU or SHU. They are locked down at night. During the day they can attend classes, hold jobs on prison grounds, or participate in hobbycraft or recreational activities.

Minimum Security Unit (MSU): Capacity: 132

The Minimum Security Unit is a housing unit located outside of the prison walls on prison grounds. Inmates here are classified as C-2 inmates. Many are nearing their scheduled parole date or the end of their sentence. These inmates have even fewer restrictions than those housed behind the walls, however they are still locked down at night and often finishing programs that they are required to finish. The offenders in this unit are the ones that will be used in work programs located off prison grounds such as at other state agencies, the prison farm, or the retail store. Some also volunteer their services for non-profit or other local organizations.

## **INMATE SERVICES**

### **LAUNDRY**

- Employs 10 inmates daily
- Handles 50 loads of laundry daily, 1.2 million pounds a year
- Using skilled inmate saves approximately \$5,000.00 yearly in outside vendor repair costs

### **KITCHEN**

- Employs 9 civilian chefs and 100 inmates
- Prepares 2,500 meals three times a day, seven days a week
- Bakes cookies, brownies, cakes, rolls, and 600 loaves of bread daily

### **WAREHOUSE**

- Approximately 1,800 inmate work hours are logged monthly
- An estimated 5,400 pieces, packages, and supplies are shipped and/or received monthly
- An average 300 trucks are received/dispatched monthly with some 6,000 order processed
- Approximately 32,000 pieces are received in the warehouse in an average month

### **MAINTENANCE**

- An estimated 633 repair slips submitted each month
- Some 7,545 inmate work hours saves the state over \$83,000.00 in state employee salaries
- Inmates receive training in building trades, plumbing, painting, carpentry, boiler maintenance, welding and clerical.

**UTILITIES:** The annual costs for utilities at the New Hampshire State Prison are as follows.

<b>UTILITY</b>	<b>FY-2000</b>	<b>FY-2001</b>
Electricity	\$542,733.50	\$660,910.02
Water and Sewer	\$206,499.35	\$204,063.05
Natural Gas	\$37,330.15	\$59,132.84
Fuel Oil	\$296,407.64	\$419,371.72

## **EDUCATION PROGRAMS**

### **VOCATIONAL TRAINING**

Approximately 422 inmates are enrolled in Vocational Training programs. 8,592 competency-based certificates were issued from July 1986 to June 2001. Of those, 407 certificates were issued to 352 individuals during FY-01.

### **NHDOC ADULT VOCATIONAL TRAINING CENTER**

The faculty and staff of the Adult Vocational Training Center seek to serve our students and the citizens of the State of New Hampshire by establishing programs of instruction, training and educational activity that promote positive change and personal growth.

It is a fundamental responsibility of education to assist students in attaining mastery in foundation academic skills in the areas of language, mathematics, and science that are necessary for competing in the modern work and world, for coping with demands of contemporary life and supporting present and future learning.

It is our responsibility to assist students in developing an appreciation for, and proficiency in, all means of human communication including reading, writing, listening, and speaking that are necessary for expressing themselves and understanding others.

It is our responsibility to assist students in developing critical thinking and problem solving skills that are necessary to successfully cope with the demands encountered in school, work, and personal and family life.

It is also our responsibility to encourage the development of personal qualities such as tolerance, compassion, responsibility, citizenship, ethical judgement, teamwork and leadership.

The Adult Vocational Training Center serves the training interest of the following areas:

- New Hampshire State Prison for Men - Concord  
Bureau of Services  
Correctional Industries  
Adult Vocational Training Center
- New Hampshire State Prison for Women – Goffstown
- Lakes Region Facility – Laconia
- Northern New Hampshire Correctional Facility – Berlin

Programs serve students within the classification ranges of C-2 to C-5. There is no age requirement. The minimum educational requirement for attendance depends on each program. Auto mechanics and small engine repair require a minimum of seventh grade reading and math skills. Food service management, information processing, building trades, and the horticultural program require eighth grade reading and math skills. Auto body repair also requires eighth grade language skills. The Business Management program requires ninth grade reading and math skills.

### **PROGRAM DESCRIPTIONS**

**BUSINESS MANAGEMENT:** 9th grade reading and math skills required.

Certificates are awarded for each course completed and an Accounting Technician Certificate upon completion of the following nine courses.

- Fundamentals of Accounting
- Business Dynamics
- Decision Support Systems I
- Decision Support Systems II

- Accounting II
- Business Management
- Computerized Accounting
- Small Business Management
- Business Communication

Time to complete program: four to six quarters

AUTO BODY REPAIR TECHNOLOGIES: 8th grade reading, math and language skills required.  
Certification in Auto Body Repair Technologies are offered for the following levels:

- Level One (340 + hours) introduces students to the following areas.
  - a) a used car renovator
  - b) a masker, and/or
  - c) an auto body painter helper
- Level Two (900 + hours) educates inmate/student in the following sections of auto body technologies.
  - a) an accessories installer
  - b) an automotive glass installer
  - c) a parts salvager
  - d) an industrial paint sprayer
  - e) an auto body repair helper
  - f) an auto body painter
- Level Three (1,260 + hours) instructs in the segments outlined below.
  - a) an auto body repair technician (combination)
  - b) frame straightener (entry level)

Level three graduates can take two of the five national exams for credit toward the ASE certification.  
Time to complete: Approximately 18 to 24 months.

AUTO MECHANICS: 7th grade reading and math skills required.  
Certificates granted in the following areas:

- Service Station Mechanic
- Auto Mechanic Helper
- Auto Service Mechanic (entry level)
- Auto Service Mechanic

Upon completion of all four levels, exams can be taken for credit toward ASE certification.  
Time to complete (all four levels): Approximately one year.

SMALL ENGINE REPAIR: 7th grade reading and math skills required.  
Certificates granted in the following areas:

- Gas Engine Repairman Helper
- Gas Engine Repairman

Time to complete: 350 hours for the helper and 780 for the actual repairman.

FOOD SERVICE MANAGEMENT: 8th grade reading and math skills required.  
Certificates granted for each course completed and a Certificate of Food Service Management granted upon completion of all seven courses listed below:

- Introduction to the Hospitality Industry

- Applied Food Service Sanitation
- Professional Table Service
- Human Resources Management
- Hospitality Management Accounting (prerequisite, Accounting Technology, Fundamentals of Accounting)
- Food Preparation and Basic Food Lab
- Nutrition & Menu Planning (prerequisite, Accounting Technology Decision Support Systems)

Time to complete: Sixteen months minimum needed to accomplish the segments of this program.

INFORMATION PROCESSING: 8th grade reading and math skills required.  
Certificates granted in each of the following courses:

- Typing/keyboarding
- Computer Operator
- Data CAD
- Introduction to Microsoft Word & Excel
- Introduction to Microsoft Access & PowerPoint
- Visual Basic

Classes are held each thirteen-week semester and no more than ten classes may be missed to receive credit for attendance.

Time to complete: Thirteen weeks to complete single course.

BUILDING TRADES: 8th grade reading and math skills required. C-4 classification not allowed in this program. The program is available at both the Concord and Laconia facilities.  
Certificates available in the following areas:

- Roofing Applicator (about four months to complete)
- Laborer – Carpentry (about eight months to complete)
- Rough Carpenter (about one year to complete)
- Carpenter (more than one year to complete)
- Residential Wiring (15 weeks of instruction)

Time to complete: One year plus.

### **ADULT EDUCATION CENTERS** **ACADEMIC EDUCATION SERVICES**

The Adult Education Centers (AEC) operate at all NHDOC facilities and provide academic and educational services designed to meet the needs of the residents of each facility. The academic education programs of the AEC's represent one of the elements of the Bureau of Programs along with vocational educational programs through the Adult Vocational Training Centers and on-the-job training through NH Correctional Industries. Professionals in the field of correctional education recognize this unique bureau as a model design for effective delivery of programs for self-improvement to inmates.

The Adult Education Centers employ 29 staff throughout all NHDOC facilities. All faculty hold licenses to teach certified by the NH Department of Education (NHDE). The staff also includes an associate psychologist, a librarian certified by the NHDE and three correctional counselors. The majority of the staff hold masters degrees or higher.

It is a fundamental responsibility of education to:

1. Assist students in attaining mastery in foundation academic skills in the areas of language arts, mathematics, science, and social studies and the sciences that are necessary for competing in the modern world of work, for coping with the demands of contemporary life and for supporting present and future learning.

2. Assist students in developing an appreciation for, and proficiency in all means of human communication including reading, writing, listening and speaking that are necessary for expressing themselves and understanding others.
3. Assist students in developing critical thinking and problem-solving skills that are necessary to successfully cope with the demands encountered in school, work, and personal and family life.
4. Promote growth, self-esteem, and dignity by providing an environment of safety, respect, challenge and success that empowers students to take responsibility for their own learning and develop an appreciation for education as a lifelong process and commitment.
5. Model and encourage the development of personal qualities such as tolerance, compassion, responsibility, citizenship, ethical judgement, teamwork, and leadership.

The following services are provided.

1. Intake assessment program planning staff:
  - Gather information about an inmate's education and vocational history
  - Assess the inmate's current level of academic functioning in reading, language mechanics, and mathematics
  - Review with the inmate this history along with his/her need and interest
  - Orient the inmate to all the educational, vocational and social/mental health programs available to address the goals of the inmate while incarcerated.
2. Instructional staff deliver a broad range of courses covering student needs for:
  - Remedial literacy and self-contained special education instruction
  - Transitional skills development designed to prepare students for the rigors of a high school curriculum
  - High school courses in language arts, humanities, literature, social studies, mathematics, biological and physical science and business and careers designed to assist students to either prepare for the GED exam or to work toward an adult high school diploma
3. Library Staff
  - Assist inmates to gain access information necessary to support their studies in the AEC's, the Adult Vocational Centers, or correspondence courses;
  - Provide a lending library consisting of a wide variety of reading material representing the needs and interests of the populations to be served
  - Provide access to legal reference materials that support the needs of the population for access to the courts

The Adult Education Centers operate on a four-quarter basis. All courses meet for 90 minutes per day for eleven weeks. Inmates may enroll as part-time students (one course) or full-time students (two or more courses). Entrance requirement for courses vary with the subject matter and the complexity of the goals of each course. Grading comports to accepted standards and criteria. Students seeking an adult high school diploma have their credits reviewed by the Granite State Correctional School District and qualified graduates receive a diploma from that district.

## **LIFE SKILLS PROGRAM**

Throughout 2001 NHSP/M has begun offering to inmate programs intended to assist them in dealing with life beyond the prison walls. These programs foster growth of the individual and family, as well as assist inmates in becoming positive members of their community upon release.

Current Life Skills groups include:

- Life Skills
- Anger Management
- Parenting
- Men's Work
- Domestic Violence
- Voice of Experience
- Thinking For A Change
- Aid to Incarcerated Marriages
- Male Support
- Alternative to Violence
- Mediation and Stress Control

A parenting skills group is currently being constructed and should be ready for presentation during the fall of 2001.

## **SUMMIT HOUSE PROGRAM**

The Summit House program is located at the New Hampshire State Prison for Men. The program is free standing and has the support when necessary of psychiatric, psychological, and medical services.

The coordinator of the program is supervised by the director of Substance Abuse Services, who reports to the assistant commissioner. The program serves all offenders of all ages who are classified C-3 (medium security) and are within two years of their minimum parole date. The program is approximately eleven months in length depending on the offender's ability to conform to the necessary discipline and internalize the clinical message. It is a three-phase program:

Phase I	Intensive treatment
Phase II	Work intensive/after-care planning
Phase III	Halfway House – working in the community Administrative Home Confinement (AHC) – live at home/work in the community.

Offenders in the program are offered the following services: Physical conditioning, therapeutic community meetings, lectures, clinical individual and group treatment and 12-step programs. Offenders are also offered the following workshops: relapse prevention, expression therapy, communications, addiction in the family, women/men issues in recovery, domestic violence, and anger management.

The Summit House program has four counselors, one coordinator, and one secretary. The staff/offender ratio is 1 to 12.

Offenders complete the program when they are released on probation/parole or complete their maximum sentence. Offenders must maintain program standards while in a halfway house or on Administrative Home Confinement.



## **FIRST STEP PROGRAM**

The First Step Program is a highly structured 60-day program in the B dormitory. The program officer-in-charge (OIC) and the coordinator report to the director of Substance Services who reports to the assistant commissioner.

All offenders who volunteer to participate in the program must successfully complete First Step prior to entering the Summit House Program

The First Step Program serves offenders who are C-3 (medium security) offenders and are within two years to their minimum parole date. They have also been designated as having a substance abuse problem requiring treatment and because of the nature of their crime, are not eligible for the program at the Lakes Region Facility.

This intensive self-motivated program adheres to strict regimentation and discipline, coupled with educational programs in substance abuse, cognitive problem solving, individual accountability, and civic responsibility. It is a no-frills program that demands much from the offender, such as, daily physical fitness, no visits, no talking without permission and the Napoleon Hill "Science of Success" course.

The First Step Program is a 60-day program. Offenders who complete it are given one-month credit toward the Summit House Program. The security staff has the primary responsibility for the day-to-day running of the program. The OIC plus one officer manage the program. The Summit House coordinator and staff offer the substance abuse lectures.

## **COGNITIVE PROBLEM SOLVING**

Cognitive Problem Solving is a five-step instructional module delivered in six 90-minute sessions led by two facilitators. Follow up "transfer groups" meet once or twice a week for six to eight weeks.

Participants learn the steps to problem solving, actively working on problem-solving skills in realistic examples and apply these skills to their own lives in journals, discussions, and role-plays.

Offenders at all classification levels are eligible to participate.

## **RELIGIOUS AND CHAPLAINCY SERVICES**

Freedom of religion is one of our constitutional guarantees, and anyone sentenced to serve time in a correctional institution should be given the opportunity to state his or her religious preference.

Although an inmate may or may not choose to practice the precepts of his or her religion during incarceration, he or she is generally provided the chance to participate in worship, group, or personal religious study, or counseling with the chaplain about personal or spiritual matters, or both.

Chaplains are primarily concerned with the redemptive potential of every human being, regardless of their present spiritual condition. Inmates frequently enter the system with a very low self-image, often reinforced over the years by the message that they will never amount to anything. Chaplains seek to assist inmates to reverse self-destructive images through a therapeutic process known as pastoral care.

The chaplain's task is to provide pastoral care to inmates (and staff), a process that might well be called "spiritual therapy." The function of spiritual therapy is to enable a person to internalize the concept of himself as a whole and spiritual person, a premise based on the ancient philosophical definition of human nature as being comprised of "body and soul," or "body, mind, and spirit."

A variety of religious groups meet in the prison. The breakdown is as follows.

<b>Group</b>	<b># of inmates</b>
Protestant	245
Catholic	80
Native American	12
Muslim	6
Wiccan	12
Sant Mat	6
Buddhist	6

Each religion has a weekly worship service. In addition, there are weekly study groups, prayer groups, a sing-a-long and meditation groups. Throughout the year special events are held, such as concerts, Prison Fellowship seminars, Kairos weekends, the Alternative to Violence Program, marriage seminars and programs featuring various guest speakers.

The Chapel staff provides many services. Pre-marital counseling for all inmates getting married is provided. Approximately 30 inmates get married each year. We provide counseling on various life issues. Donated greeting cards from outside sources are received and distributed to inmates. Religious volunteers for all religious programs are supervised.

### **SEXUAL OFFENDER PROGRAM**

Mission Statement: To enhance community safety by providing comprehensive treatment and skills necessary for relapse prevention to sexual offenders who are amenable to treatment.

There are currently two programs available to inmates at the NH State Prison

The Intensive Sex Offender Program is based on a therapeutic community concept that utilizes a highly structured environment emphasizing personal responsibility to foster positive growth. Peer pressure and community support become effective tools in developing new awareness and insight. Residents participate in a 10-15 hours of therapy groups per week consisting of therapeutic community meetings, social skills training groups, clinical groups to deal with sexual offending and groups designed to assist in the healing of emotional scars from childhood. Peer facilitated and staff monitored self-help groups address sexual addiction issues and a year-long structured workbook series is designed to help offenders understand the thoughts, feelings and behaviors which precede their offense and develop relapse prevention skills.

The Enhanced Relapse Prevention Program began in June 1993 to address the increasing sex offender prison population. The men who participate live in medium custody units and attend two-hour group sessions twice a week. In addition, there are three social skills groups available during the year-long program. This highly structured program utilizes the Sexual Offender Series workbooks used in the Intensive SOP combined with supplemental materials. Two peer facilitators who have completed the ISOP work closely with an ex-offender program staff member to assist offenders in developing awareness of their offending cycles, reducing cognitive distortions, developing victim empathy and how to implement adaptive coping responses to prevent relapse.

The Sex Offender Program at Merrimack County House of Corrections is a four-month program designed for low-risk offenders to learn basic relapse prevention skills and provide chaperone training for families and friends.

In order to successfully complete any of the sex offender programs each offender must take full responsibility for his offending without minimizing, rationalizing or blaming others. He must be able to recite the precursors in his offending cycle and demonstrate awareness of high-risk areas and intervention strategies. Finally, he must recognize that he will always be capable of reoffending and that in order to minimize the risk of relapse he must continue to participate in sex offender treatment and use the tools he learned in the program.

Currently there are approximately 633 sex offenders incarcerated in the Department of Corrections. This constitutes more than 40% of the 1,300 inmates at NHSP in Concord.

It is generally assumed that many female sex offenders are not reported and few are incarcerated. Currently there are approximately 6 female sex offenders at the Women's Prison in Goffstown, NH. Those who are amenable to treatment are transferred to a treatment program at the women's prison in Framingham, MA.

Sex offender programs are offered but not all offenders get into the programs. In order to be accepted into treatment an offender must be open and honest about all of his sexual offender history, recognize that he has a serious problem and be motivated to change his behavior. Those inmates who severely minimize or deny their offense are not eligible for treatment.

The parole board usually requires a sex offender to complete a sex offender program before being released. However, in some cases the sex offender treatment coordinator or director may recommend community treatment without completing a prison program. It is also possible for an offender to max out his sentence whereby he is automatically released without any parole supervision.

During a recent survey of sex offenders released during the past 13 years, approximately 140 or 35% of sex offenders who received no treatment maxed out their sentence. About 8% of those inmates who participated in treatment also maxed out their sentence.

There has been research on the number of sex offenders that commit new crimes. Data has been compiled for those sex offenders who have completed the Intensive SOP and been released to the community during the past 14 years. Approximately 200 sex offenders who completed the ISOP have been released for an average of almost 5 years. About 6% have been returned or re-convicted of a new sex offense, 14% returned for technical parole violations and 5% returned or committed other criminal offenses.

Professionals in the field generally agree that sex offenders cannot be cured. Most offenders are capable of learning how to control their deviant behavior, but since human behavior is so unpredictable, offenders are always capable of reoffending.

Polygraphs are used in the treatment of sex offenders. The polygraph program at NHSP has been operating since August 1998 under a federal grant. Polygraph testing is an important therapeutic tool designed to ensure openness and honesty regarding all sexual offending behaviors. It is also used to monitor compliance with all treatment and probation/parole conditions.

### **CANTEEN OPERATIONS**

Inmates working in canteen operations are trained in proper warehousing procedures that would be found in any industrial warehouse situation. They are also trained in receiving and accountability of goods, stocking of shelves and creating cages of goods to be sent to the other canteens.

The process of sales is also covered in depth as they receive order slips from other inmates, (up to 2,000 orders per week), determine if the individual has sufficient funds for the items ordered and adjust the order as necessary. They pull the order, check its accuracy and some inmates operate the electronic sales windows, thus gaining computer operation experience. This also prepares them for positions in warehousing, supply and sales of goods when they leave this environment.

An average month of sales is in excess of \$140,000 and more than 45,000 items are handled each month, which is more than 25 tons of products.

A full staff of inmate workers is 16 inmates, who work about 6 hours per day, five days per week. Some 2,080 man hours of inmate labor is logged each month. Canteen operations has added many food items to the canteen list available to the inmate population and this has had an impact in the reduction of the cost of the kitchen to supply meals to inmates as many prefer to have their own food in their unit rather than go to the dining halls.

### **RECREATION PROGRAM**

The Recreation Department works closely with staff members from each facility within the prison system who have direct contact with inmates. These include: Shea Farm, North End House, Minimum Security Unit, Se

cure Psychiatric Unit, NHSP/M in Concord, NHSP/W in Goffstown, LRF in Laconia, NCF in Berlin, and Calumet House in Manchester.

While each facility provides for its own security needs and support staff, the funding of recreation programs is administered by the Recreation Department through the inmate recreation fund. Funds are accessed through budget requests twice a year to the central recreation office located at the men's prison. The director of recreation and his immediate supervisor, the administrator of programs, processes all requests. The administrator of programs and the commissioner approve final budgetary decisions.

The Recreation Department has a proactive program of equipment maintenance for billiard tables, exercise bikes, and weightlifting equipment as part of an ongoing service to all units. Consumable recreation supplies are regularly provided by our staff upon request. The prison warehouse and retail store are an integral part of the recreational delivery system.

Every unit in every facility of the prison system is well equipped with a variety of recreation equipment and apparatus intended to foster good health practices and promote positive activity.

The Recreation Department also offers inmates an opportunity to purchase a television through the deferred payment plan. Board games, puzzles, guitars, and other items are available to all inmates on a loan for no charge.

Outside teams are allowed to come into the men's prison to participate in league competition for softball and basketball. The weight room membership hosts outside competition four times a year.

As part of the comprehensive funding of programs for all inmates, the inmate recreation fund purchases and provides maintenance for recreation equipment, library books, workshops, sports clinics, canteen support, visiting room games, camera and film and special events.

The Recreation Department is a member of the National Correctional Recreation Association.

### **HOBBYCRAFT PROGRAM**

The Hobbycraft Program is located in the North Yard of NHSP/M. It is a division of the Recreation Department, which is under the guidance of the Bureau of Programs. A shop foreman who reports to the Recreation Department head runs it. The Recreation Department head in turn reports directly to the administrator of Programs.

Hobbycraft is available to all C-3 and C-4 inmates who have a 90-day disciplinary free record. Inmates sign up for the area of hobbycraft that they are interested in learning. Areas include woodcraft, leathercraft, ceramics, and art. Inmates are placed on a waiting list and are called up to hobbycraft when their names reach the top of the list. After a disciplinary free record check they are tested and admitted into hobbycraft. No inmate can operate any piece of equipment until he demonstrates that he knows how to use it safely. The art area accommodates sixteen inmates.

Hobbycraft is broken into four main areas. The woodshop is the largest of the four. It serves approximately sixty inmates and has a waiting list of about 8-12 months. In order to become a member of the woodshop, an inmate must pass a written safety test and complete an apprenticeship program. The ceramics and pottery shop accommodates 21 inmates and has a waiting list of approximately one-year. The leathershop accommodates 15 members with a waiting list of approximately 3-6 months.

Inmates are allowed to sell what they create in hobbycraft. They may put their items out to the retail store for sale and they are allowed to keep the money that they make from the sales. This is a great motivation for the inmates to remain write-up free and in good standing throughout the institution.

Inmates are allowed to remain in hobbycraft as long as they are discipline-infraction free. If an inmate is found guilty or pleads guilty to an offense, he is removed from hobbycraft for a mandatory 90 days. He may then re-apply and be placed at the bottom of the waiting list.

## **NHDOC VOLUNTEERS**

Lowering crime and recidivism rates has always required community involvement. More than 800 volunteers give of themselves annually and can help turn inmates into productive members of society.

Volunteers can often influence inmates in ways correctional employees cannot. Volunteers can help by being positive role models for inmates. By their presence, they show that people in the free world do actually care. Even career criminals respond to concern and respect.

It takes a special person to work with inmates. Effective prison and jail workers see beyond the crime to the basic value of the individual. They believe in an individual's ability to change and realize that a lifetime of dysfunction does not change overnight.

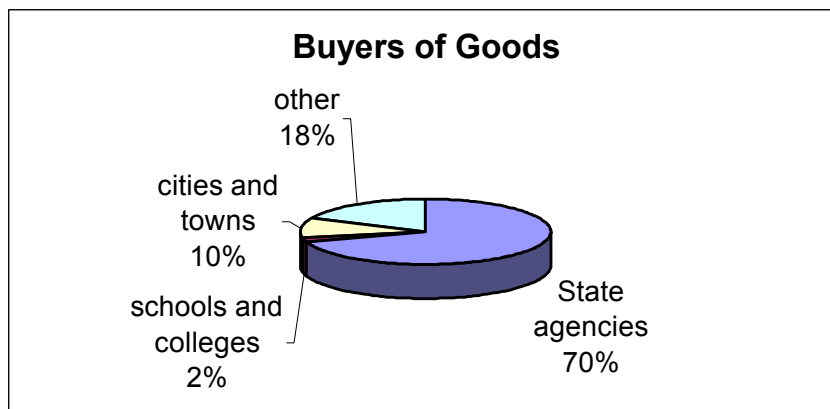
The mere presence of volunteers can make the prison environment more humane and make the prison a more visible and open institution. Their work has a beneficial effect not only in terms of what they do but more important, because of the spirit in which it is done. Volunteers put relationships as a positive influence back into the picture. They have a real effect on offender behavior while incarcerated and after release.

## PRISON INDUSTRIES

### Dennis Race, Director

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- Employs 300 inmates per day
- Paid for through revolving fund
- Sales of \$2.9 million covers staff/inmates costs - profits returned to General Fund



#### **Prison Shops**

- Plate Shop - Makes license plates for Dept. of Safety. Employs 21 inmates daily.
- Sign Shop - Produces street/traffic signs, engraved items, desk signs, name tags, other products. Employs and trains 33 inmates daily.
- Print Shop - Offers desktop publishing and camera work. Prints letterhead, envelopes, reports, stickers, decals, buttons, and requested items. Employs and trains 60 inmates daily.
- Wood Shop - Makes standard office products such as book cases, coat racks, foot lockers, and can custom make tables, desks, and other products made from wood for state agencies. Employs and trains 46 inmates daily.
- Information Technology Department - Maintains databases for other state agencies, performs data entry services, produces mail labels, performs billing and inventory services, and is available to support cities and towns. Refurbishes over 600 computers annually for the Governor's Computer in the Schools Program. Employs and trains 69 inmates daily.
- Farm - Provides and outside work situation for inmates. Vegetables grown for prison use, produces campfire wood for state campgrounds, cuts cordwood, harvests hay, and provides relocation services. Recycling and other special projects are undertaken. Employs and trains 20 inmates daily.
- Tailor Shop - Produces sheets, towels, and pillowcases and repairs and alters clothing. Employs and trains 16 inmates daily.
- Electronic Shop - Provides a work opportunity in a manufacturing environment. Employs and trains 15 inmates daily.
- Furniture Shop - Assembles and upholsters office seating, manufactures and assembles workstations, wall systems, and filing systems. Provides CAD services for customers in designing office setup. In FY-01, the furniture shop expanded services to include re-upholstery and chair recaning. Employs and trains 30 inmates daily.
- Berlin Shops - Information technology provides database and mailing services in addition to graphic design services. The Wood Shop, while not fully functional yet, produces a variety of outdoor furniture. In addition inmates are employed in sanding operation and in the repair of small electronic products. Employs and trains 50 inmates daily.

### New Hampshire State Prison For Women

Industries is responsible for providing inmate work opportunities by operating four distinct work areas

- Information Preparation
- Information Processing
- Bulk Mail Services
- Recycling Operations.

A key proponent of the Industries program is the data processing program. NH Correctional Industries at NHSP/W contracts with the NH Department of Safety, Division of Emergency Medical Services to provide preparation of and information processing of all ambulance and EMS runs for the state and generating a monthly diskette of work completed within specified parameters.

NH Correctional Industries at NHSP/M also contracts with the NH State Prison for Women to provide weekly inventory management of cleaning, hygiene, clothing and bedding supplies, preventative maintenance scheduling, hazardous materials tracking and maintenance repair slip processing. NH Correctional Industries at NHSP-W has a working relationship with the NH Odyssey of the Mind Organization to provide information-processing services for their student database. NH Correctional Industries at NHSP/W also provides bulk mailing services for the Odyssey of the Mind and for two local investment firms. These services include folding material, placing all material into mailing envelopes and the sorting and packaging all material to the customer's specifications.

On June 30, 2001, Industries employed 11 full time resident employees. Industries also utilized residents from the Unit Service Team as volunteers for quick onetime work. The residents working in the Information Processing section are employed at various skill levels. Journeyman level workers perform database management and application development. Skilled workers complete information verification and quality assurance while intermediate level employees perform data entry and preparation duties. Entry level employees are assigned to sorting source documents while working with an experienced employee. Industries employs one full time Bulk Mailing Clerk who provides instruction to the Unit Service volunteers. Residents from the Unit Service Team complete recycling work that Industries obtains on a continuing basis.

The industries program also offers training in five computer skill areas basic computer literacy and network operations, information entry and verification and information processing; bulk mail and recycling to help students prepare for employment in specific certificate areas.

# N.H. STATE PRISON FOR WOMEN

Richard Gerry, Warden

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The NH State Prison for Women is the only facility for state sentenced female offenders in the State of New Hampshire. The NH State Prison for Women also houses county detainees and federal and immigration detainees.

The American Correctional Association reaccredited the institution in October 2000. The next re-accreditation is due in the Fall of 2002. Due to the diversity of the population, the institution must meet over 750 standards to be accredited as a jail and a prison.

Housing breakdown of New Hampshire-sentenced female inmates						
FY	NHSP/W	LRF	CALUMET HOUSE	NORTH END HOUSE	OTHER FACILITIES	TOTALS
1997	111	35	8	8	2	164
1998	101	36	6	7	4	154
1999	98	45	6	8	6	164
2000	116	42	6	7	4	175
2001	118	32	6	7	4	170

On June 30, 2001, in addition to the 72 state sentenced women being held at NH State Prison for Women, there were women being held as pretrial detainees and short-term misdemeanants for Hillsborough, Rockingham, Coos and Merrimack Counties. The following departments provide programs and services at NHSP/W

Security Section	Education Department
Services Division	Vocational Training
Mental Health	Industries Department
Medical Health	Services

## PROGRAMS

### MENTAL HEALTH DEPARTMENT

Oversees all mental health programming including

- Individual counseling
- Education
- AA and NA
- 12-Step meetings
- Women's Issues groups
- Battered women's groups
- Relapse Group
- Relapse prevention
- Self-esteem group
- Alternatives to violence
- Sexual abuse group
- Parenting educational groups

Approximately 75 percent of the population participate in treatment programs.



## MEDICAL

Medical and health services are directed by a nursing coordinator and staff nurses who offer instruction on self-care for common illnesses and make referrals to the Nurse Practitioner and Physician as appropriate. Physical examinations performed upon intake assess problems, which may need further intervention.

Inmates have access to medical personnel through inmate request slips, sick call, and, in an emergency, at the security staff's request.

Other means are used to ensure adequate inmate health care. Education that stresses preventive measures is an integral part of health coverage. The team concept of sharing information with core non-medical disciplines is utilized to further identify inmate needs and problem areas. Weekly visits by a Psychiatrist and Psychologist compliment the Medical and Mental Health Services.

## THE EDUCATION DEPARTMENT

The Education Department is responsible for providing an academic program tailored to the individual needs of inmate students in the areas of literacy, GED preparation, English as a Second Language, post-secondary education, life skills, enrichment courses, career development, basic and advanced reading skills.

Classes were held for 5 semesters and had the following numbers in attendance: Math 45; Social Studies 28; Science 16; English as Second Language 5; English 27; and Life Skills 20. Approximately 12 GED certificates were issued.

The literacy program is an integral component of the academic program.

## LIBRARY AND LAW LIBRARY

The prison library contains approximately 3,500 books for leisure reading, self-help books, instructional texts, reference materials, books on tape and maintains subscriptions to popular magazines and newspapers.

The law library provides materials for basic legal research. Access to information from the more extensive law library at the main prison is possible through a request slip. Access to materials at the NH State Library is also possible through a request slip.

The Academic Instructor coordinates library access for inmates and assists in questions of a general nature for law library research.

Any specific questions concerning the law and law research are submitted in writing to the Inmate Attorney.

## VOCATIONAL TRAINING DEPARTMENT

The Vocational Training department is responsible for operating the Office Occupations Program. This program is designed to prepare inmates for entry-level office employment upon release into the community.

Courses include:

- Keyboarding
- Word Processing
- Desk-top Publishing
- Database
- Spreadsheet
- Bookkeeping
- Accounting
- Microsoft Office 97

- PageMaker 6.5
- Human Relations
- Introduction to Typing
- Computerized Bookkeeping and Accounting
- Financial Records for Business.

Nearly all students completed vocational training courses.

Students become qualified for a variety of jobs upon completion of the program. They learn the technical fundamentals to qualify for employment in office occupations such as typist, receptionist, general office clerk, and beginning bookkeeper.

### VOLUNTEERS

Approximately 75 people from the community are approved volunteers. These volunteers offer their time in providing a number of programs and services. Volunteers who provide services are interviewed individually and go through a thorough background check and attend a volunteer orientation session.

- They lead self-help groups
- The domestic violence group
- Cognitive problem solving group
- Self-esteem group
- Women's issues group
- Parenting group
- Alternatives to violence group
- They instruct aerobics classes,
- Supervise the weekly hobby craft group
- Teach watercolors
- Have lead a woman's writing group
- Lead a women's chorus
- Provide coaching for league and leisure sports.

Religious services are offered at the prison. In addition to religious services offered by the prison chaplain, approximately 30 people from the community offer Bible study, prison fellowship seminars and Catholic, Protestant and nondenominational worship services.

A significant contribution in the provision of programs and services has been made many community organizations and agencies. Those include the New Hampshire Council on the Arts; the Humanities Council of New Hampshire; the YWCA, the Division of Children, Youth and Families; Marathon House, Narcotics Anonymous, Alcoholics Anonymous, NH AIDS Foundation, City of Manchester Health Department and Odyssey House.

New programs are added regularly. A SENIOR FROM Notre Dame College tutored inmates in English as a second language. We are working on offering college level courses through New Hampshire Community Technical College.

The institution also provides services to the community by providing inmate workers for the Animal Rescue League, Goffstown Police Department, Upreach Therapeutic Riding Stable, Goffstown Park and Recreation, Goffstown Library, Camp Allen in Bedford, the Manchester Police Department, and other community agencies.

## TREATMENT STRATEGIES AT NH STATE PRISON FOR WOMEN

COGNITIVE PROBLEM SOLVING an eight-week program that assists inmates to identify problems, make choices on dealing with them appropriately, and summarizing the process.

RELAPSE GROUP looks at the dynamics of relapse to drugs and alcohol. Teaches preventative measures, health lifestyles, therapeutic approaches, community resources and the importance of continuous monitoring. Involvement in AA/NA groups is also stressed.

LIFE SKILLS a six week program that teaches inmates survival skills, budgeting, resume preparation, job search, decision making and enhance their adjustment to the community.

SUBSTANCE ABUSE meets three times a week to study the consequences of addiction and the recovery process.

RELAPSE PREVENTION weekly group meetings to provide awareness of relapse, addiction and nutrition. The Substance Abuse Group is also included in this program.

DOMESTIC VIOLENCE GROUP meets for 10 weeks and focuses on recovery from trauma. Helps women recognize domestic violence (physical, verbal or emotional). This is followed by groups, if needed.

SELF-ESTEEM GROUP this is an eight week program that meets weekly to identify the concept of self-esteem.

WOMEN'S ISSUES GROUP on going group to discuss with an eclectic range of issues pertaining to women.

ALTERNATIVES TO VIOLENCE SEMINARS volunteers run this 3-day seminar conducted 4 times a year. It focuses on primary conflict resolution skills and step by step experiences and exercises focusing on affirmation, communication, cooperation and creative conflict resolution.

SARAH GROUP this is a self-help group to help people recover and heal from sexual abuse. Meets weekly and is geared toward follow-up community help.

AL-ANON GROUP this group is based on the 12-step philosophy of AA. It helps people heal from drug addiction's effect on friends and families of chemically dependent people.

AA/NA PROGRAM this group deals with helping people overcome addictions to alcohol and/or drugs. Meets three times a week.

FEELINGS/COMMUNICATION GROUP this group helps people deal with feelings and the most effective way to deal with those feelings without resorting back to addictive lifestyle.

CAREER DEVELOPMENT - 10 hour classes focusing on interviewing skills and "job keeping" strategies.

## NH STATE PRISON FOR WOMEN BREAKDOWN ON JUNE 30, 2000

JURISDICTION/STATUS	TOTAL NUMBER OF INMATES
STATE SENTENCED AT NHSP/W	72
STATE SENTENCED OUT OF STATE	4
STATE SENTENCED AT COUNTY FACILITIES	3
INMATES FROM OTHER STATES	8
STATE SENTENCED AT CALUMET HOUSE	6
STATE SENTENCED AT NORTH END HOUSE	7
STATE SENTENCED AT LAKES REGION	32
HILLSBOROUGH COUNTY SENTENCED	1
MERRIMACK COUNTY PRETRIALS	13
MERRIMACK COUNTY SENTENCED	5
ROCKINGHAM COUNTY PRETRIALS	3
ROCKINGHAM COUNTY SENTENCED	4
TOTAL	158

THE AVERAGE MONTHLY INMATE COUNT AT NHSP/W COVERING THE TIME PERIOD FROM JULY 2000 TO JUNE 2001 WAS 118.

## **LAKES REGION FACILITY**

### **John Sanfilippo, Warden**

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- Opened 1991
- Legislatively approved as a 600 bed Minimum-Medium Security male/female facility
- All inmates housed at LRF are required to participate in a program.

#### Housing Units

- 125 minimum-security male inmates are housed in the Rice and Peterson Buildings. These buildings are located outside of the main security fence.
- 45 minimum-security females are housed in the Speare Building, which is located outside of the security fence.
- The remaining medium-security male inmates are housed in King, Murphy, and Murphy Wing buildings behind the security fence.

#### Programs

- First Step Program (character development)
- Summit House Program (drug/alcohol abuse treatment)
- Transformations (Post-Secondary Educational Program)
- Other educational/vocational programs

#### **FIRST STEP**

The First Step Program is a precursor to all other programs at LRF. All offenders serving their sentence at LRF must complete this program. It is designed to develop ownership, to guide them in taking responsibility and control of their lives – to become internally motivated.

The community release component of First Step affords offenders the opportunity to return to society after 60 days of successful program time. The graduates exit to either the Academy program or strict probation and often go directly to further drug and alcohol treatment. This program is specifically for non-violent, non-sexual offenders who may either have failed at initial probation or for whom the State/Court feels that one more attempt at a community option is appropriate.

During the fiscal year, 67 offenders participated. Fifty-two were released to participate in the Academy Program while 15 were released to strict probation.

First Step is a 60-day highly structured program, designed to build a foundation for male and female offenders to confront offense responsibility, and to change attitudes and behaviors. This intensive self-motivational program adheres to strict regimentation and discipline of a military model coupled with programs in substance abuse intervention, cognitive problem solving, individual accountability and civic responsibility. It is a no frills program that demands much from the participants: marching in formation, daily physical fitness (geared to the individual), no visits, no talking without permission and the “Napoleon Hill Positive Mental Attitude” course.

## **SUMMIT HOUSE**

The Summit House Drug and Alcohol Substance Abuse Program at LRF consists of three phases.

- Phase I includes six months of intensive treatment.
- Phase II is the work/education component located outside the secure perimeter. It lasts approximately two months. Some inmates elect to participate in the Transformations Program during this phase.
- Phase III consists of the final three months where the inmate is integrated into the community from either a halfway house or through Administrative Home Confinement (electronic monitoring).

Before an inmate may participate he/she must be 24 months from his/her minimum parole date as well as show a commitment to treatment and recovery. The treatment environment is based on a social-learning model. It requires a safe location and the structured setting of a modified therapeutic community.

Summit House offers individual and group therapy, films, lectures, workshops, self-help meetings, and community meetings three times a week.

## **TRANSFORMATIONS PROGRAM**

The Transformations Program is a cooperative effort of the Departments of Regional Community Technical Colleges and Corrections. Transformations offers 14-16 week training sessions for male and female offenders at the Lakes Region Facility. Employment, living skills, counseling and career planning are integral parts of the program.

The average age of an inmate admitted to Transformations is 26. To be eligible inmates must pass an examination to establish they are at an eighth grade reading and math level. If required, they must have completed First Step and, if required, drug and alcohol treatment.

The Transformations Program can accommodate a total of 50 students per cycle. A student may earn 30 college credits transferable to any State Technical College and a Transformations Certificate upon successful completion of the full 14-week program.

Currently certificates are awarded in two areas of technology: Information Technology-Helpdesk and Industrial Technology-Machinist. The machinist option was added to meet the demands of local industry.

Here are the results of the program as of May 2001.

- 90+ enrolled for the Fall 2001 term in full and part time courses
- 20 cycles completed
- Currently in progress: Computer Information Technology and Industrial Technology/Machinist Option
- 414 total graduated by May 2001
- 92% retention rate
- Less than 12% recidivism
- Transformations students score above the mean on the Act-Asset Test given by the college
- Earnings range from \$2 to \$8 per hour above minimum wage in Transformations-related jobs
- Transformations graduates have been accepted to and have attended the following schools:
  - NHCTC - Laconia, Stratham, Nashua, Manchester, Berlin
  - New Hampshire Technical Institute
  - Hesser College
  - Plymouth State College
  - Franklin Pierce, Concord and Nashua
  - University of New Hampshire

- Southern Maine Technical College
- Memphis State University
- University of Arizona

## **TECHNOLOGY EDUCATION PROGRAM**

Technology Education provides an introduction to the systems of technology as well as a survey of the tools, materials, processes and career pathways used by the systems. Through instruction and Technology Learning Activities (TLA's), the inmates/students become aware of how different systems interrelate, how they affect one's daily life and how they make up technological society. Experiential activities are conducted that include varying levels of difficulty depending on the expertise of the students. They have opportunities to learn the interrelationships between the technology systems and the skills needed to function in them.

The Technology Education Program takes place through a series of courses in four clusters:

- Communication Technology
- Materials Processes Technology
- Energy, Power and Transportation Technology
- Technology Practicum

Technology Practicum consists of technology history, interrelationships between systems, the difference between technology and science, and projects designed to allow the students to use skills learned in the other three cluster areas. The students will also be exposed to Industrial Psychology in the form of Vocational Rehabilitation principles. This section was specifically designed with the students in a prison environment in mind. It is applicable to all students as they will learn how to deal with real world problems, what they may face entering or re-entering the work force, and how to prepare for a career in a technological field.

FY-01 ushered in an addition to the program. The Lakes Region Facility Technology Education Program recived a \$20,000 grant from the Carl D. Perkins Vocational and Applied Technology Education Act. It was awarded for the proposal "Preparing Disenfranchised Women for Today's Market Place through Seamless Education." This allowed for the purchase of (six) computer systems, software and curriculum materials to support training for the women in Microsoft Office programs such as M/S Word, Excel, Access, PowerPoint and Publisher. Programs offered in computer office occupations at the women's facility will be offered and continued at LRF creating a seamless education link for the women between NHSP-W and LRF. This career occupational program alone means that women can leave the confines of prison with skills that make them employable in today's business workplace. Once released they may enter the world of work or continue their education at a higher level.

Among the other vocational programs available is the LRF Building Trades program, which began in November 1999. Students learn woodworking and construction skills by building sheds and gazebos to be sold publicly. Inmates earn certificates based on demonstrated competency and hours completed.

## **THE LEARNING LAB**

The LRF Learning Lab's primary purpose is to serve the educational needs of inmates. The DOC employs two full-time, Masters level educators in the Learning Lab. Two more teachers will be hired during the fiscal year.

GED preparation is emphasized. The GED pass rate for the first six months of calendar year 2001 was 84% (See Chart 1). Fifteen inmates sit for all or part of the GED exam each month. Staff is readying changes in instruction to help inmates succeed in the new 2002 GED, which will be used beginning on January 1, 2002.

#### Other areas of instruction

- Computer - assisted learning
- English as a Second Language instruction
- Pre-Transformations preparation.
- Self-directed and self-paced study of topics ranging from blueprint reading to keyboarding.
- Inmates whose native language is Spanish, and who want to learn to read, write and speak English better receive one-on-one instruction and computer assisted training.
- Selected inmates receive math, PMA and reading tutoring from civilian volunteers.
- "Pre-tech" classes in writing and math help prepare inmates for success in the Transformations program.
- Remedial help for Transformations students.

The lab supports programming at the prison by scheduling time slots for every inmate unit. For example: First Step candidates may work on papers or graduation speeches, the women can complete instruction begun at Goffstown, while other offenders may receive tutoring in math. On average, each unit may visit the lab three times a week, with extra time available for those needing it.

#### THE LRF LEARNING LAB IS VERSATILE

- ❖ 6000 volume lending library, which includes books for research, self-improvement and pleasure reading.
- ❖ Employs an inmate librarian.
- ❖ Allows inmates to research the law and prepare for pending cases.
- ❖ Inmates enjoy current magazines and newspapers and pick up a selection of faith-based material.

#### **CAPITAL BRANCH COLLEGE**

Through a memorandum of understanding with the NH Community Technical College (NHCTC) at Laconia/Berlin, the program has been able to offer inmates (at the inmate's expense) college courses as well as college-level certificates after completing a pre-determined set of courses. These certificates include:

- Associate of Arts degree in Liberal Science
- Associate of Science degree in General Studies
- Automotive Technologies
- Lodging and Conference Management
- Computer programming

The college will begin its tenth semester in the fall 2001. Each semester the program has enjoyed an increased number of enrollments, with a present student body of over 100 inmates per year.

#### **THE FAMILY CONNECTIONS PROJECT** **The Family Resource Center**

In February 1999 the Family Connections Project was created in collaboration with the University of New Hampshire's Department of Family Studies and the University of New Hampshire Cooperative Extension. It is designed to help the families, children (the forgotten victims) of incarcerated parents. Through education and support, we help create and/or maintain healthy relations between the incarcerated parent and their children.

This Center provides:

- ✓ A family library
- ✓ Parenting education classes
- ✓ Parenting support groups



- ✓ Special monitored visits.

These visits take place for the incarcerated parent and their children in a safe, developmentally enhancing child-friendly environment. To help encourage literacy and to help form attachments, the Center provides books for inmates to read on audio tapes and send to their children.

A grant was received (May 2000) through the New Hampshire Division of Alcohol and Drug Abuse Prevention and Recovery. This grant of \$100,000 a year for three years strengthens and increases the protective factors for the children of these high-risk families and with hopes of leading to a reduced risk of substance abuse. Plans are to connect the children and their family to community resources and then provide the same connection when the incarcerated parent is ready to transition back to the community.

### **EMPLOYMENT SERVICES FOR INMATES**

In the early stages of programming, the employment services provided focus on employment readiness. Inmates participate in short-term pre-employment classes or are provided services in small groups or 1:1. Services provided at this stage include:

- Vocational evaluation
- Pre-employment review (vocational interest testing, determination of education or functional level, career exploration)
- Job seeking preparation (applications, interviews, and resumes-finding jobs)
- Job keeping preparation (getting along on the job, working with others, etc.)
- Obtainment of Social Security card for employment identification (and birth certificate if desired by inmate)
- Job leads for any First Step Special Alternative Incarceration graduates

When an inmate reaches minimum-security status at LRF and nears release, additional employment services are provided including:

- Review of job seeking and job keeping skills
- Revisions of resume or job application information
- Networking with local and statewide employment agencies and services to assure the most current information is available for inmates
- Job development
- Securement of employment for a release plan (Administrative Home Confinement, parole, probation, or upon maximum release date) through phone contact or job outings
- Assistance in removing possible barriers to obtaining or maintaining employment
- Referrals to other agencies for employment-related reasons
- Veterans' information sessions and services referrals, and assistance with securement of military record information
- Assisting with transport to program interviews at treatment facilities to be used for parole (and provision of information on inmates for that process)
- Monitoring of individual's release plan to assure reasonable timeline and to avert problems with release
- Monitoring and communicating the employment component of release plans with employers, probation/parole, and others
- Provision of identification (Social Security card) needed for employment
- Communication and interaction with halfway houses and other prisons on an inmate's release status and forwarding identification property
- Assistance with employment securement when requested by an inmate (or another corrections facility) who is at a halfway house or on probation/parole

Minimum custody inmates provide valuable services working in the community at no cost to groups like:

- ✓ Glenclyff Home for the Elderly

- ✓ New Hampshire Veterans Home in Tilton
- ✓ Lakes Region United Way
- ✓ Humane Society
- ✓ Local municipalities
- ✓ Gunstock Recreational Area.

During FY-01, the inmates saved the non-profits an estimated \$175,141.20 equaling 34,008 hours of community service work.

### **THE VOLUNTEER PROGRAM**

Approximately 250 individuals volunteer their services and time at LRF for:

- Self-help meetings
- Religious activities
- First aid/CPR classes
- Victim awareness programs
- Educational tutoring and assistance in the Family Resource Center.
- Musical presentations
- 

In November 2000, volunteers were celebrated with an appreciation evening, thanking them for all their hard work and assistance

### **CHAPLAINCY**

A wide variety of activities for offenders are coordinated through the Chaplaincy Program using the resources of the many volunteers. The events allow inmates to participate in programs specific to their individual faith. Over twenty-five activities were scheduled during the last Fiscal Year. Among them were the Gospel Express Concerts, prayer services, several KAIROS retreats, Christmas gifts for inmate's children, and a two-day Prison Fellowship Seminar. Approximately 18 inmates per month attend the ongoing KAIROS meetings.

# **NORTHERN NH CORRECTIONAL FACILITY**

## **Bruce Cattell, Warden**

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Opened - April 28, 2000

Total Inmate Population at full capacity - 500

Total employment at full capacity - 217

The mission is to provide a safe and secure environment that will challenge individuals to develop their potential through personal growth. Promote meaningful learning opportunities that nurture responsible decision-making, recognize and support development of emotional maturity and advance personal responsibility. Honor individual strengths, respect and embrace the commitment to disciplined teamwork as essential to safe and efficient prison management.

The design-built facility operates as a Direct Supervision facility where officers are assigned to the same inmate living area day after day to work towards a mutual benefit of harmony and provide leadership examples for the inmate population.

NCF continues to increase staff and inmates. Inmates have been phased into the facility. A base of 139 inmates arrived by July 1, 2000. At the end of FY-01 NCF had 368 inmates. Seven of nine units are operational. Six units house 364 C-3 (medium-security) inmates and one-unit houses 25 C-2 (minimum-security) inmates.

NCF is located 120 miles north of Concord. The construction of NCF in the New Hampshire North Country has developed stable employment options for qualified New Hampshire residents and has contributed substantially to the infrastructure of the North Country economy.

### PROGRAMS

NCF security and counseling staff are trained in the Therapeutic Community concept. Three NCF units operate TC models. These models serve to enhance programs and afford inmates an increased opportunity to confront their negative behavior patterns.

There are two program units at NCF, Summit House drug/alcohol programming and Sex Offender Program. These serve 120 men.

#### Other Programs

- Domestic violence
- Anger management
- Positive mental attitude
- Positive Connections (alcohol/drug education series)
- Parenting skills

Education services established December 2000

- Geared to GED preparation and testing
- 6 successfully completed GED testing

#### Library Services

- Include scheduled recreational library and law library.
- The core of NCF's recreational library material was built using the generous donations of reading material from libraries throughout the State Library system.

## Two Vocational Training Programs

- Certificates in CAD/CAM. Inmates enrolled in the CAD/CAM Program have completed special projects for Industries and Maintenance with positive results. Opportunities are being created for successful graduates to use these new tools in productive skill-building industry enterprises with outside contracts.
- Culinary Arts students are given opportunities to demonstrate their mastery of skills and accomplishments as special caterers for inmate and facility functions. As the Culinary Arts Program builds opportunities for students, the program will expand to include community offerings.
- Recreational opportunities continue to be developed.
- A basic Hobbycraft area affords inmates creating small crafts an opportunity to make articles for sale in the Department's inmate store, Corrections' Creations, based in Concord.
- The inmate Canteen is operational and operates on a bi-weekly basis with 325 transactions per draw.
- Community Volunteers augment existing programming with weekend retreats offering Alternatives to Violence, marriage retreats and Kairos. With the assistance of volunteers from the NH community, NCF provides numerous opportunities for both Christian and non-Christian inmates to meet their spiritual needs through a variety of religious programs.
- NCF Industries continues to develop and expand as the infrastructure for its operating base is created. Currently, forty inmates are employed by NCF Industries. Information Technology, Wood Shop, Caning and Upholstery Manufacturing Technology serve as the current base. As the operational base expands, NCF Industries will increase operations and expand specialty areas.

## COMMUNITY ACTIVITY

NCF strives as an organization to be a contributing asset to the community. Regular meetings are held with a group of citizens who sit on the Citizen Advisory Committee. This group comes from a broad spectrum of the community. They are educated on the operation of the prison and provide valuable feedback and suggestions from a community perspective. Numerous tours are given to educational and government groups. On June 21, 2001, NCF provided tours for anyone over 18 years of age from the community who wished to visit. Over sixty-five people came through in institution on that day.

## COMMUNITY WORK PROJECTS

NCF's mission to give assistance to the community has begun with the development of work projects by minimum-security inmates for municipal, state and non-profit organizations. The first successful C-2 project was initiated at the Holiday Center, a senior resource and meeting center in Berlin, where an inmate crew spent over 100 hours repairing and painting the Center. Inmates have built box planters for the area Main Street Beautification Project and constructed bug collection boxes for the Town of Seabrook, bat boxes for the National Forest Service and picnic tables for the Northern Heritage Park.

## GOALS

NCF was established with a core-seasoned staff of 20 Correctional Officers. The greatest challenge assigned to those officers was the training and development of new staff.

Goals for NCF include

- Opening the last two units to reach 500 population

- Expansion of the existing Industry area and creation of an expanded Hobbycraft area
- Compliance with the ACA standards, to include successful ACA accreditation in October 2001
- Establishing increased services for children of inmates through parenting programs for inmates and structured programs for visiting children
- Increasing educational and vocational opportunities for inmates
- Attracting and maintaining civilian and security staff.

NCF has faced many challenges during the first year of operation. Each challenge met has established the culture, tone and integrity of the facility. Despite having had three different Wardens, the dedicated men and women at NCF persevered and made their first operational year one of positive growth and professional development.

## MEDICAL AND FORENSIC SERVICES

**Linda Flynn, Director**

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The Medical and Forensic Service Department had a productive and challenging year serving incarcerated individuals within the NH Department of Corrections. We continue to transition in numerous ways. As with all medical services within the country, escalating cost and advances in care of disease has impacted this division. The nationwide shortage in nurses and pharmacists has also impacted this division and we have struggled to remain competitive to retention, recruitment and hiring.

In contrast to the community at large, incarcerated individuals are the only persons who are protected by federal law to be provided medical and mental health care. Quality of care is defined as the Community Standard of Care. In order to meet this standard and survive rapidly escalating health care costs, NH-DOC has made efforts to improve rates of services. In early FY-02, DOC will report to a subcommittee of the House Criminal Justice and Public Safety Committee on individual negotiations with community hospitals to reduce costs.

Pharmacy costs have also followed national trends in increased cost.

- The volume of prescriptions increased 22.4% in FY-01
- Cost for prescription medication rose 41.6%, from \$879,834 in FY-00 to \$1,246,240 in FY-01
- The average cost of a prescription medication increased 16.7% from \$19.14 to \$22.33.

These increases are due to multiple factors, including:

- Aging population
- An explosion of new drugs (such as safer atypical antipsychotics and safer antidepressants)
- Medical guidelines specifying earlier drug interventions (such as for cholesterol control and for type II diabetes)
- New multidrug regimens (such as HIV infection)
- New treatments for previously untreatable diseases (such as Hepatitis C)
- Better patient compliance (A recent study showed DOC patients to have twice the compliance rate to cholesterol lowering regimens as patients on the outside)
- Direct to consumer advertising (Inmates are more aware of available treatments)
- Price inflation

We continue to manage costs of drugs through our membership in the Minnesota Multistate Contracting Alliance; we attempt to control increases through waste reduction plans and by monitoring, and adhering to a tight formulary. Computerization within the Pharmacy is complete, which allows more efficient processing, access to patient profiles, drug interaction information and online drug ordering with all of the associated benefits.

In addition to the Concord facility including the Secure Psychiatric Unit, the Pharmacy provides daily pharmacy services (Monday through Friday) to the Northern NH Correctional Facility in Berlin, Laconia Regional Facility, and Women's Prison in Goffstown using independent couriers. The pharmacy services the Youth Development Center in Manchester, for which the department is reimbursed (YDC costs are not included in the above figures.).

## NURSING REPORT

Nursing has been struggling with a national nursing shortage. Attractive salaries and abundant opportunities within the community have challenged our ability to retain and recruit nurses to a correctional setting. Positions are filled in one instance only to be vacated in another.

Regardless, nursing staff completed 8,747 sick call encounters and 32,563 nurse appointments for a total of 41,310 patient encounters. This represents an increase of 9,687 or 31% in nurse encounters (see table below). This significant increase reflects an increase in physician/nurse practitioner orders for monitoring patients and a lack of onsite dental, mental health and medical services at the Northern NH Correctional Facility in Berlin. At the time of this report onsite services has been accomplished.

Nursing services provided care to 160 patients admitted and confined to the Secure Psychiatric Unit with an average daily patient census of 48 representing 19,038 annual patient care days. This average daily census reflects a decreased availability of 10 of the 60 beds for several months due to weather related water leaks

<b>Nursing staff activity</b>						
	Sick Call encounters	Nurse appointments or follow-up	Total Encounters	% of change	In-patient infirmiry admissions	Total admissions/confinements to SPU
<b>FY-97</b>	9,336	N/A	N/A	N/A	424	99
<b>FY-98</b>	7,696	19,213	26,909	N/A	377	160
<b>FY-99</b>	7,960	20,497	28,457	+5.8%	475	152
<b>FY-00</b>	9,027	22,596	31,623	+11.1%	527	198
<b>FY-01</b>	8,747	32,563	41,310	+30.6%	528	160

## Dentistry Report

Dentistry opened the Dental Clinic at the Northern NH Correctional Facility in Berlin providing services to the increasing inmate population. In addition, dental services at the Lakes Region Facility have been increased. The bureau acquired a Part-time position for a dental hygienist. This will affect our ability to provide prophylactic treatment, especially with inmates who are diagnosed with immunosuppressive diseases.

Dentistry continues to partake in the Dental Hygienist and Assistant Program of the NH Technical Institute as well as providing a training site to student externs from Tufts University School of Dental Medicine.

## Medical Record Services

- ◆ Maintains the health record system to promote clinical effectiveness and efficiency and documents the health care provided to the inmates. Medical Records provides services to the four prison sites within DOC as well as the Secure Psychiatric Unit. Over 2,200-inmate health records department-wide are maintained.
- ◆ Medical Records functions as the primary component of the division's health information management tracking system and the Administrator maintains the Quality Improvement program for the Division of Medical and Forensic Services.

## Secure Psychiatric Unit

SPU admitted 160 patients during FY-01. The implementation of the Dartmouth Contract is proceeding slowly and there is an active search to fill the position of Medical Director of Forensic Services. Both the SPU executive committee and program committee has worked diligently in clarifying the mission and scope of service provided at the Secure Psychiatric Unit. Patients continue to be admitted from various sending sites that include NH State Prison, county jails, court ordered civil commitments, and NH Hospi

tal. The average prison population at the Secure Psychiatric accounts for approximately 25% of the patients being treated at the SPU. The SPU treatment providers meet regularly with outpatient mental health providers at a scheduled meeting to review program and services issues. Inmates who become inpatients at the SPU are discussed at scheduled Transition Meetings in order to provide continuity of care and seamless services.

#### Outpatient Mental Health Services

Outpatient mental health services have expanded areas of service provision at several of the facilities operated by DOC.

- The Northern NH Correctional Facility is now staffed by two Master's level clinicians to provide crisis intervention, treatment and consultation services.
- A Dialectical Behavior Therapy group has been established at NHSP/W in Goffstown. This group, based on a well-researched treatment model, provides structured treatment services to a population of women with diagnosed personality disorders.
- At NHSP/M Concord, the Healthy Pathways Service broadened treatment offerings to include additional groups for inmates with serious mental illness. These groups have provided closer and more effective monitoring for this fragile population. The structured approach to treatment of the Healthy Pathways Service has resulted in a significant reduction in admissions of inmates with serious mental illness to the Secure Psychiatric Unit.
- A cognitive behavioral group to aid inmates with impulse control problems has also been established at the Special Housing Unit at the men's prison in Concord.

Mental Health staff at the men's prison completed approximately 100 Mental Health Intakes per month of individuals entering the prison. A new mental health intake tool has been developed for increased efficiency and to provide improved clinical information.



## THE DIVISION OF FIELD SERVICES

**Larry Blaisdell, Director**

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The Division of Field Services/Community Corrections continues to maintain district offices in all ten NH counties with two offices in Hillsborough County. Sub offices are located in Portsmouth, Franklin, Salem, Lebanon and Derry. The three halfway houses we oversee are Calumet House in Manchester, North End House in Concord, and Shea Farm in Concord.

The Division continues to provide intensive supervision for incarceration bound offenders consistent with RSA 651:2V(c). Additionally, intensive supervision is also provided to parolees who have employment and homes in the community, who due to the nature of their offense (such as sex offenders) require a higher level of community supervision, and might have remained in prison without it.

The Division continues to be an active participant in the Strafford County and Manchester District Court domestic violence programs. Further, the Division maintains officers in both areas who have had specialized domestic violence caseloads. We are awaiting renewal funding for the Strafford County program at this time, which the county has cut from 2 to 1 full time Probation/Parole Officer.

In FY-01 probationers and parolees under the Division's supervision completed in excess of 5,000 hours of uncompensated community service work as community restitution for their offenses.

The American Correctional Association accredited the division for the fourth time in January of 1999.

There were 4,557 probationers and parolees under supervision as of June 30, 2001. The agency supervises approximately 2,100 collection only cases and a total of approximately 8,100 individual court cases (some offenders have multiple convictions). The table on Page H-6 shows caseloads by District Office.

PROBATION-PAROLE-COLLECTION POPULATION					
	FY-97	FY-98	FY-99	FY-00	FY-01
<b>Probation-Parole</b>	5,761	6,151	4,606	4,400	4,557
<b>Collection Only</b>	N/A*	N/A*	1,199	1,500	2,100
<b>TOTALS</b>	5,761	6,151	5,805	5,900	6,657

*\*Prior to FY-99, Collection cases were incorporated into the total population numbers.*

## **FY-01 Collection Cases - Total Collections**

<b>DISTRICT OFFICE</b>	<b>TOTAL COLLECTIONS</b>
Berlin	\$46,200.15
Brentwood	\$458,909.26
Central	\$17,481.77
Claremont	\$175,361.94
Concord	\$330,593.57
Dover	\$220,882.93
Keene	\$162,248.50
Laconia	\$135,587.26
Manchester	\$441,200.60
Nashua	\$251,965.84
North Haverhill	\$256,675.15
Ossipee	\$73,257.61
<b>TOTALS</b>	<b>\$2,570,664.68</b>

## **Administrative Home Confinement**

These offenders are inmates of the New Hampshire State Prison who are transitioning back to the community including those in the community phase of the Summit House program at the Lakes Region Facility. The remaining probationers or parolees were placed on electronic monitoring in lieu of being returned to the prison or county jail as a sanction often by agreement instead of a formal violation.

<b>OFFENDERS ON ADMINISTRATIVE HOME CONFINEMENT</b>		
<b>Fiscal Year</b>	<b>Total</b>	<b>Percent of change</b>
June 30, 1997	9	+50%
June 30, 1998	33	+367%
June 30, 1999	54	+164%
June 30, 2000	61	+113%
June 30, 2001	24	-39%

## **The Academy Program**

The Academy program started statewide in January 1996. This program is an alternative sentencing option for non-violent, low risk offenders. The program is a one-year long intensive and comprehensive program of both punishment and rehabilitation designed to supplant incarceration in the first instance. This community-based program compels rehabilitation and promptly incarcerates offenders who fail to comply with the rigid program requirements.

The Participant must complete a core curriculum of living skills courses:

- Parenting
- Stress Management
- Money management
- Nutrition

## REQUIRED EMPLOYMENT ISSUES

- If employed, the participant must maintain the jobs
- If unemployed they must complete job search workshop and conduct good faith job searches daily
- Depending on need/ability - they must satisfactorily complete counseling and/or educational/vocational courses during certain time frames

## SUBSTANCE ABUSE COMPONENT

- Must attend required number of weekly self-help meetings
- Must refrain from alcohol/drug use
- Submit to random urine tests and Alco-Sensor screenings

The assigned Probation/Parole Officer and the local case manager enforce compliance.

FISCAL YEAR	OFFENDERS SENTENCED	OFFENDERS COMPLETED/GRADUATED
1999	221	83
2000	213	107
2001	211	132

On June 30, 2001, there were 262 offenders actively participating.

## COMMUNITY CORRECTIONS

The purpose of the Community Corrections Centers is to offer opportunities for offenders to transition to the community, an opportunity to put together a solid parole plan, and an opportunity to be reunited with their families. The Bureau also offers an option for parolees at risk of violating their parole. Federal inmates are also accepted.

Community Corrections is responsible for the three Community Corrections centers, helping to forge better relationships between the NH DOC, the Courts, and the community. Community Corrections was re-accredited by the American Correctional Association for the fourth time in January 1999. Total staff, all locations: 41.

### There are three Community Corrections Centers:

Calumet House in Manchester has a capacity of 64 (56 males, 8 females) 14 staff

North End House in Concord has a capacity of 48 (40 males, 8 females) 11 staff

Shea Farm House in Concord has a capacity of 40 males 12 staff

### Programs Offered at Community Corrections Centers:

- Work Release
- Money Management
- Counseling (on and off premises)

- Goal Setting
- Increased Family Visits
- Responsibilities Toward Re-socialization
- Parole Plan Preparation.

Residents also participate in house meetings in which volunteers come in and speak about such subjects as HIV/AIDS/STD's, rental laws, consumer credit, and programs for minorities. Additionally, the offender is required to maintain employment, may attend school, attend self-help programs, attend church services and other religious activities.

Residents of the Community Corrections Centers have been involved with volunteer activities. Some have given their time to the Salvation Army, American Red Cross, Habitat for Humanity, Dress for Success, SPCA, soup kitchens, shelters, food banks, and churches in hopes of giving something back to the community.

**Pertinent data is shown below for the reporting period July 1, 2000 - June 30, 2001:**

	Calumet	North End	Shea
Number of residents assigned to program	229	148	131
Number of Residents paroled from program	123	99	112
Number of residents released on max date	29	14	5
Number of residents returned to NHSP for violations	63	29	35
Number of Walkaways	1	3	3
Number of parolees assigned to program	5	9	6
Number of federal inmates assigned to program	0	0	0
Number released to AHC	1	3	0
Number of residents in-house June 30, 2001	57	43	37
Amt. of money paid to state for room & board	\$163,760	\$108,711	\$81,484
Amt. of money residents saved	\$169,014	\$125,321	\$109,900

During the past year, \$8,219.00 was collected from residents for restitution payments.

Calumet House Accomplishments:

Residents of the Calumet House donated many hours working with the American Red Cross – Greater Manchester Area by cleaning, painting, and maintaining the grounds of the building on North River Road. Residents have also donated countless hours to the Salvation Army, Food Bank, Manchester Soup Kitchen, and the New Way Home. Residents were also involved with the restoration of the Bethany Chapel off Brown Avenue.

North End House Accomplishments:

Residents of the North End House continue to volunteer their time to the Friendly Kitchen in Concord, SPCA, and Salvation Army.

Shea Farm House Accomplishments:

The center has transitioned into a modified “therapeutic community” aftercare program for Summit House participants. The Summit House Aftercare personnel have increased the number of groups available, as well as one-on-one counseling. We held our second annual Family

Day in June, which is a day of recovery and fun for halfway house residents and their families. We have continued our staff-accompanied "field trips" dubbed "Recovery on the Go" and visited the Christa McAuliffe Planetarium and Barnes & Noble. The residents have continued to maintain an adopted spot near the center as a community service project for the City of Concord, as well as volunteering in the preparation of Concord area little league fields and Memorial Field painting. Residents also volunteered with the Merrimack Valley Aids Association spring clean up.

### **New Hampshire Adult Parole Board**

Composition: The Adult Parole Board consists of seven members appointed by the governor and approved by the Governor and Executive Council. Three board members must preside over each hearing.

Mission of the Adult Parole Board. RSA 651-A states that the board shall release from prison only those prisoners who "...shall remain at liberty and conduct themselves as good citizens." Simply stated, when considering prison inmates for parole, the board must try to determine which inmates, if released from prison, will refrain from the behavior that led to their incarceration. The board must also determine which violations of parole conditions are serious enough to warrant return of the parolee to prison. The board conducts parole hearings on three days each month, and parole revocation hearings on two days each month.

### **Board Members**

Thomas D. Winn, Chairman	Term expires - July 2006
Amy Vorenberg, Vice-Chair	Term expires - July 2003
Leon Cyr	Term expires - September 2001
Thomas J. Hammond	Term expires - September 2002
Brian Cashman	Term expires - September 2004
Nick Hart	Term expires - March 2005
George L. Iverson	Term expires - March 2005

<b>Parole Hearings: July 1, 2000 - June 30, 2001</b>		
<b>Number of hearings</b>	<b>Approved</b>	<b>Denied</b>
1,018	805	213

<b>Parole Revocation Hearings: July 1, 2000 - June 30, 2001</b>		
<b>Number of hearings</b>	<b>Parolees Revoked</b>	<b>Returned to parole</b>
322	300	22

	BRENTWOOD	MANCHESTER	CONCORD	BERLIN	N. HAVERHILL	CENTRAL	DOVER	LACONIA	KEENE	CLAREMONT	OSSIPEE	NASHUA	TOTAL
TOTAL CASES SUPERVISED	1,345	1,348	985	211	640	275	884	345	517	480	414	679	8,123
AVG. CASELOAD PER OFFICER	107.6	96.29	109.78	70.34	106.67	91.67	88.4	76.67	147.71	123.43	165.6	135.8	110

AHC	7	3	6	0	2	0	0	3	4	2	0	2	29
PAROLEES	96	281	232	20	53	0	51	60	31	43	19	58	944
DISTRICT COURT PROBATIONERS	216	201	161	80	141	0	81	60	81	55	59	48	1,183
SUP COURT PROBATIONERS	369	463	226	75	200	0	319	105	180	208	74	227	2,446
COLLECTION ONLY	406	298	286	24	132	0	309	93	150	100	75	217	2,090
BAIL	81	61	53	0	19	0	17	4	30	16	26	78	385
ADMINISTRATIVE	170	41	21	12	93	275	107	20	41	56	161	49	1,046

TOTAL AHC, PROBATION, PAROLE CASES	643	948	625	175	396		454	228	296	308	152	335	4,557
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	BRENTWOOD	MANCHESTER	CONCORD	BERLIN	N. HAVERHILL	CENTRAL	DOVER	LACONIA	KEENE	CLAREMONT	OSSIPEE	NASHUA	TOTAL
TOTAL PROBATIONERS & PAROLEES	643	946	625	175	396	0	451	228	292	306	152	333	4,547

PAYING SUP. FEES	512	737	586	68	285	0	248	141	250	250	103	272	3,452
SUP. FEES WAIVED	131	108	39	71	99	0	165	92	40	50	49	23	867
W/DEPENDENTS	342	363	15	87	178	0	196	77	105	129	66	91	1,649

TOTAL COMPLETED	492	228	92	95	105	0	247	75	55	9	45	210	1,653
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TOTAL ANNULMENTS COMPLETED	122	173	164	22	117	0	79	42	2	23	30	114	888
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## HUMAN RESOURCES

**Lisa Currier, Director**

Human Resources is responsible for the:

- Recruitment, selection, retention and promotion of the Department's entire staff.

Its payroll function includes:

- Disbursements
- Time and attendance recording
- Overtime
- Longevity and holiday pay
- Sick and annual leave management
- Worker's Compensation claims
- Safety
- Training

DIVERSITY OF STAFF				
	White	Black	Hispanic	Other
Uniformed Staff	620	9	10	5
Non-uniformed staff	501	5	11	2
<b>TOTALS - 1,163</b>	1,121	14	21	7

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## TRAINING

**William Wheeler, Director**

### OFFICER TRAINING

All Corrections Officers attend a 7-8 week pre-service Academy and are required to attend a forty- (40) hour in-service session annually.

This training consists of qualification with the revolver, rifle and shotgun, first aid and CPR, defensive tactics, communication skills, practicing emergency scenarios, searches, legal issues and other subjects that pertain to corrections.

### OTHER OFFICER OPPORTUNITIES

Corrections Officers are provided the opportunity to become part of the SERT (Special Emergency Response Team). Forty Correctional officers make up SERT. They are specially trained in tactical operations and are called upon for events such as riots, disturbances, hostage taking, contraband search, etc. SERT is required to attend an additional forty- (40) hours of specialized training annually and also eight (8) hour sessions on specific subjects every 2-3 months.

Non-uniformed staff are required to attend a defined mandatory training program depending on job classification.

Below is a table of the number of employees that participated and successfully completed various levels of training during FY-01

<b>TRAINING PROGRAM</b>	<b>NUMBER OF EMPLOYEES-FY 01</b>
Corrections Academy	171
In-Service Training	2,597
Training outside of DOC	432

## **INVESTIGATIONS**

**Richard M. Gerry, Director**

During FY-01, The Division of Investigations investigated thirty (30) cases. A majority of DOC investigations are conducted jointly with the New Hampshire State Police.

<b>FY-01</b>	
Total Major Disciplinary reports issued	1,160
Total Minor Disciplinary reports issued	7,943
Total restitution ordered paid by inmates	\$35,644.00

## **ESCAPES/WALKAWAYS**

During FY-01, nine inmates walked away from prison facilities and halfway houses.

<b>FACILITY</b>	<b>WALKAWAYS</b>
NH State Prison	0
Lakes Region Facility (Minimum Security)	2
NH State Prison for Women	0
Northern NH Correctional Facility	0
North End Halfway House, Concord	3
Shea Farm Halfway House, Concord	4
Calumet Halfway House, Manchester	1
NH State Inmates at County Facilities	1

46 grievances from inmates were investigated.

## **OFFICE OF PUBLIC INFORMATION**

**Jeffrey J. Lyons, Public Information Officer**

### **Major accomplishments**

- Instituted a Speaker's Bureau. We secured several speaking engagements and published a brochure summarizing department activities.
- Updated the Public Information Policy to allow members of the media to use cameras and recording equipment inside prison walls.
- Updated the web page. Modifications were added to the web page to incorporate more information on Victim's issues, historical data, and general news items.
- We issued 33 news releases. The topics included the appointments of new wardens or administrators, the arrest of 15 probationers who violated The Academy program, information on escapes and apprehensions of inmates, Corrections Academy announcements, Programming and



industries announcements, holiday celebrations within the prisons, and updates on major investigations.

- We responded to approximately 50 research inquiries from college and high school students.
  - We responded to over 500 media inquiries and arranged interviews with over 100 inmates and 50 staff.
  - We publish a monthly employee newsletter entitled "What's Up DOC?"
  - Prepared a monthly report to the Governor's Office from the Commissioner
- 

## **Office of Research and Planning**

### **Joan Schwartz, PhD, Director**

The office of Research and Planning was created in 1999 to enable the DOC to conduct research on its programs and practices and make better use of research on *best practices* to inform the design of its programs, policies and procedures. Over the past year, the Office of Research and Planning began developing the operational definitions and research methodologies necessary for conducting studies of recidivism. As a result of this work, a formal, three-year follow-up study of offenders released in 1998 will be conducted next year.

The Office of Research and Planning also oversees the conduct of research studies conducted by outside researchers. Over the past year, the DOC participated in five research studies conducted by researchers outside the DOC. Among these were a process and outcome evaluation of the DOCs Summit House program, as well as process evaluation of the DOC's community drug testing program for offenders on probation. In addition, the DOC is participating in a tri-state "reparative vs. traditional probation" study of offenders in Vermont, Maine and New Hampshire.

In addition, the Office of Research and Planning is responsible for monitoring a variety of grants awarded to the DOC by the Attorney General's Office at the New Hampshire Department of Justice. Among these are: a Violence Against Women Act (VAWA) grant, used to support a probation and parole office dedicated solely to supervising offenders in domestic violence cases; a Victims of Crime Act (VOCA) grant, used to support the DOC's Victims Services Program; a Byrne grant used to support a polygraph officer for the DOC's sex offender program; a Residential Substance Abuse Treatment (RSAT) grant, used to support the Summit House Program; and, the Youth Offender Program (YOP), used to support tuition and books for offenders taking tuition-based classes at the prison who might not otherwise afford these classes.

The DOC is also involved with several grants from sources other than the New Hampshire Department of Justice. These include a federal Violence Against Women Act (VAWA) grant awarded to Strafford County to support a coordinated approach to reducing domestic violence in the community. The DOC's portion of this grant is used to support a full-time officer to offenders of domestic violence cases who are on probation or parole. The DOC also benefits from a New Hampshire State Incentive Grant from the NH Division of Alcohol and Drug Abuse Prevention and Recovery to aims to improve the parenting skills of offenders and improve access to community resources for the children and spouses of incarcerated offenders

## VICTIM SERVICES

### Peter Michaud, Director

The New Hampshire Department of Corrections strives to continuously improve assistance and support for crime victims and survivors. Collaboration with community and statewide stakeholders assures we are responsive to the interests of victims as we fulfill our public safety responsibilities. With respect for the rights and experiences of victims and survivors, we are committed to keeping interested citizens informed and involved.

In September 2000, the Department collaborated with other agencies to sponsor a 3-day statewide conference, entitled *Promising Practices & Strategies for Victim Services in Corrections*. With support from the U.S. Department of Justice Office for Victims of Crime and the National Center for Victims of Crime, national and local presenters led sessions for approximately 140 corrections (adult and juvenile) and allied professionals. With a theme of collaboration and community justice, the project offered much information about victim services in corrections, victim impact programs in correctional facilities and communities, and responding to workplace violence and staff victimization.

Our Victim Services Action Plan includes multiple strategies developed following research of model correctional programs, collaboration with victim advocates and other stakeholders, and recommendations from the national training and technical assistance project.

Services available to victims and survivors include:

- Notification of inmate custody changes
- Advocacy and support during inmate reduced custody processes
- Accompaniment and advocacy at parole hearings
- Reasonable protection from offender intimidation and harassment
- Outreach, information and referral
- Victim-offender dialogue (planned for FY 2002)

**Victims Served - Crime Types**



\* Inmates w/ criminal convictions involving D/V are included in other crime types

### Victim Notification

Upon request, timely notification is provided about inmate custody changes involving facility transfers, reduced custody, releases, parole revocations, escape and death of inmate. At the close of SFY 2001, more than 1,200 victims/survivors of 869 current inmates were registered for notification.

### **Advocacy, Support and Information**

1,770 contacts by Victim Services staff occurred with 823 victims and survivors. 41% were victims of sexual assault, 39% other violent offenses, 4% domestic violence (does not include inmates with criminal convictions related to domestic violence), and 16% other non-violent crimes. Some victims and survivors feel anxious about their safety when inmates are considered for reduced custody or release. With respect for their concern, the Victim Services Coordinator collaborates with prison classification, community corrections and parole board staff to promote victim safety. Victim Services staff also started offering victim support by attending Parole Board hearings upon request of victims.

Crime victims have a right to be free from intimidation by the offender. The NHDOC offers reasonable measures for supporting the emotional and physical safety of victims. The Victim Services Coordinator advocates for victims complaining of intimidation or harassment by inmates. Contacts in prison visiting rooms are also restricted.

### **Victim Services Liaisons**

During Victims' Rights Week (April) 2001, Victim Services Liaisons were appointed in each correctional facility and district office. These NHDOC personnel (including probation-parole officers, corrections officers and prison program staff) collaborate with the Victim Services Coordinator, other NHDOC staff and community stakeholders in developing and enhancing policies and practices addressing the needs of victims and survivors.

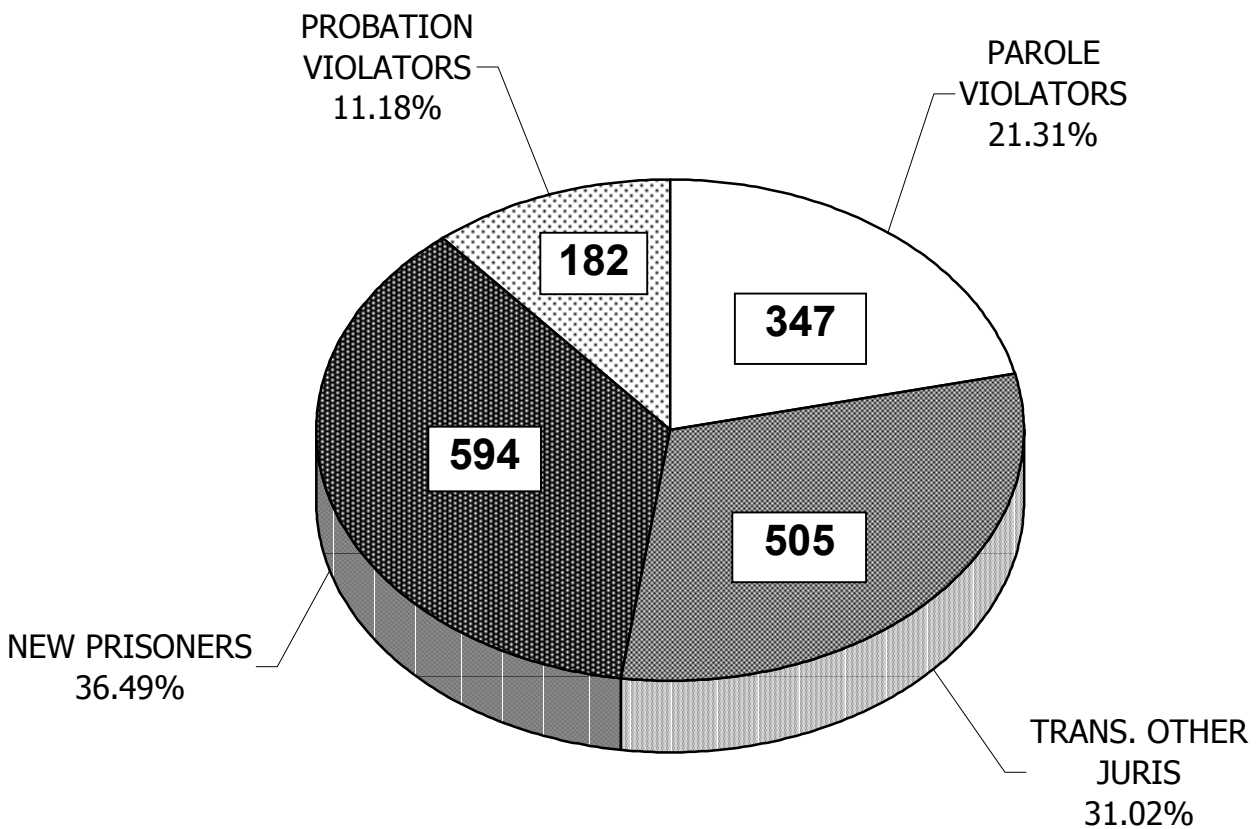
### **IMPACT Program**

In partnership with victim advocates and NHDOC education staff, a victim impact (awareness) program was initiated at Lakes Region Facility. The 10 sessions of **IMPACT** include a number of exercises, lectures and guest presentations teaching inmates about the physical, emotional and financial impacts of crime. It is an opportunity for inmates to learn empathy toward victims and for interested victims and survivors to be involved in correctional efforts to prevent further victimization in the community. **IMPACT** classes address the harms caused by property crime/robbery, assault, homicide, domestic violence, sexual assault, hate crime, driving while intoxicated/drug offenses, child abuse and crimes against the elderly. It is anticipated **IMPACT** will begin in other facilities during SFY 2002.

### **Victim-Offender Dialogue**

The NHDOC recognizes the long-term impacts of violent crime and respects the associated trauma, grief and recovery which crime victims and survivors experience. Some people seek an opportunity to meet constructively with the offender to assist in recovery and healing. They typically want to meet face-to-face to discuss the offense and its personal impacts. The Victim Services Office is collaborating with victim-witness advocates, community agencies and other corrections personnel to develop and implement a victim-initiated Victim-Offender Dialogue (VOD) program during SFY 2002.

# NH DEPARTMENT OF CORRECTIONS ADMISSIONS FISCAL 2001



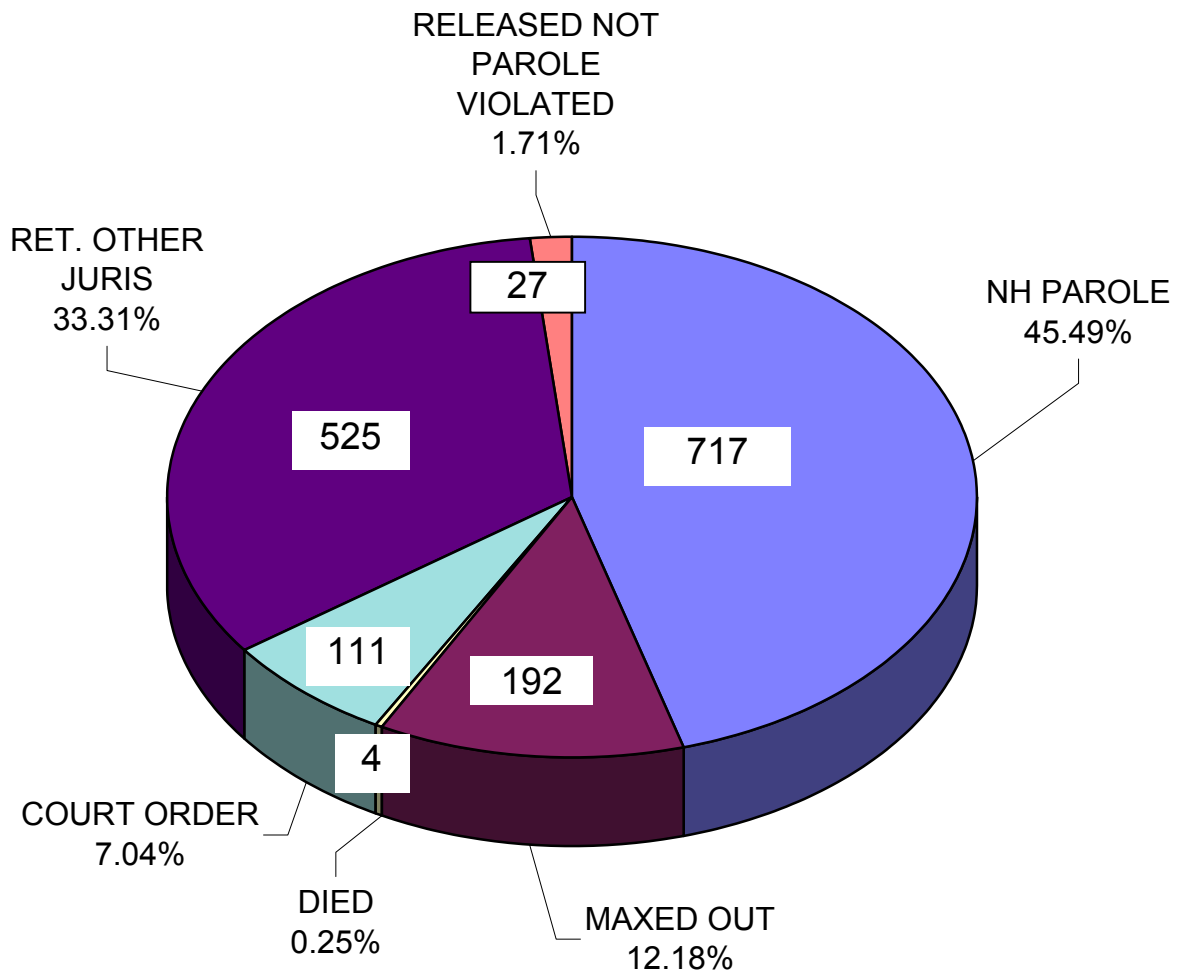
**TOTAL ADMISSIONS = 1628**

### TOTAL ADMISSIONS

	<b>FY-97</b>	<b>FY-98</b>	<b>FY-99</b>	<b>FY-00</b>	<b>FY-01</b>
New Prisoners	663 - 43.05%	524 - 36.19%	504 - 31.52%	518 - 31.49%	594 - 36.49%
Parole Violators	349 - 22.66%	331 - 22.86%	372 - 23.26%	360 - 21.88%	347 - 21.31%
Probation Violators	N/A*	122 - 8.43%	171 - 10.69%	152 - 9.24%	182 - 11.18%
Transfers - Other Jurisdictions	528 - 34.29%	471 - 32.53%	552 - 34.52%	615 - 37.39%	505 - 31.02%
TOTALS	1,540 - 100%	1,448 - 100%	1,597 - 100%	1,645 - 100%	1,628 - 100%

*\* Prior to FY-98, Probation/Parole admissions were categorized together.*

# NH DEPARTMENT OF CORRECTIONS RELEASES FISCAL 2001



**TOTAL RELEASES = 1576**

NH DEPARTMENT OF CORRECTIONS  
ANNUAL RELEASES

	<b>FY-97</b>	<b>FY-98</b>	<b>FY-99</b>	<b>FY-00</b>	<b>FY-01</b>
Court ordered	104 - 7.34%	94 - 6.63%	110 - 7.74%	117 - 7.62%	111 - 7.04%
Died	5 - 0.35%	5 - 0.35%	6 - 0.42%	2 - 0.13%	4 - 0.25%
Maxed Out	164 - 11.58%	193 - 13.61%	185 - 13.02%	186 - 12.12%	192 - 12.18%
NH Parole	636 - 44.92%	636 - 44.85%	610 - 42.93%	704 - 45.86%	717 - 45.49%
Released - not parole violated	N/A*	34 - 2.40%	48 - 3.38%	25 - 1.63%	27 - 1.71%
Returned to other jurisdictions	507 - 35.81%	456 - 32.16%	462 - 32.51%	501 - 32.64%	525 - 33.31%
TOTALS	1,416 - 100%	1,418 - 100%	1,421 - 100%	1,535 - 100%	1,576 - 100%

*\* Prior to FY-98, This data was incorporated into NH Parole figure.*

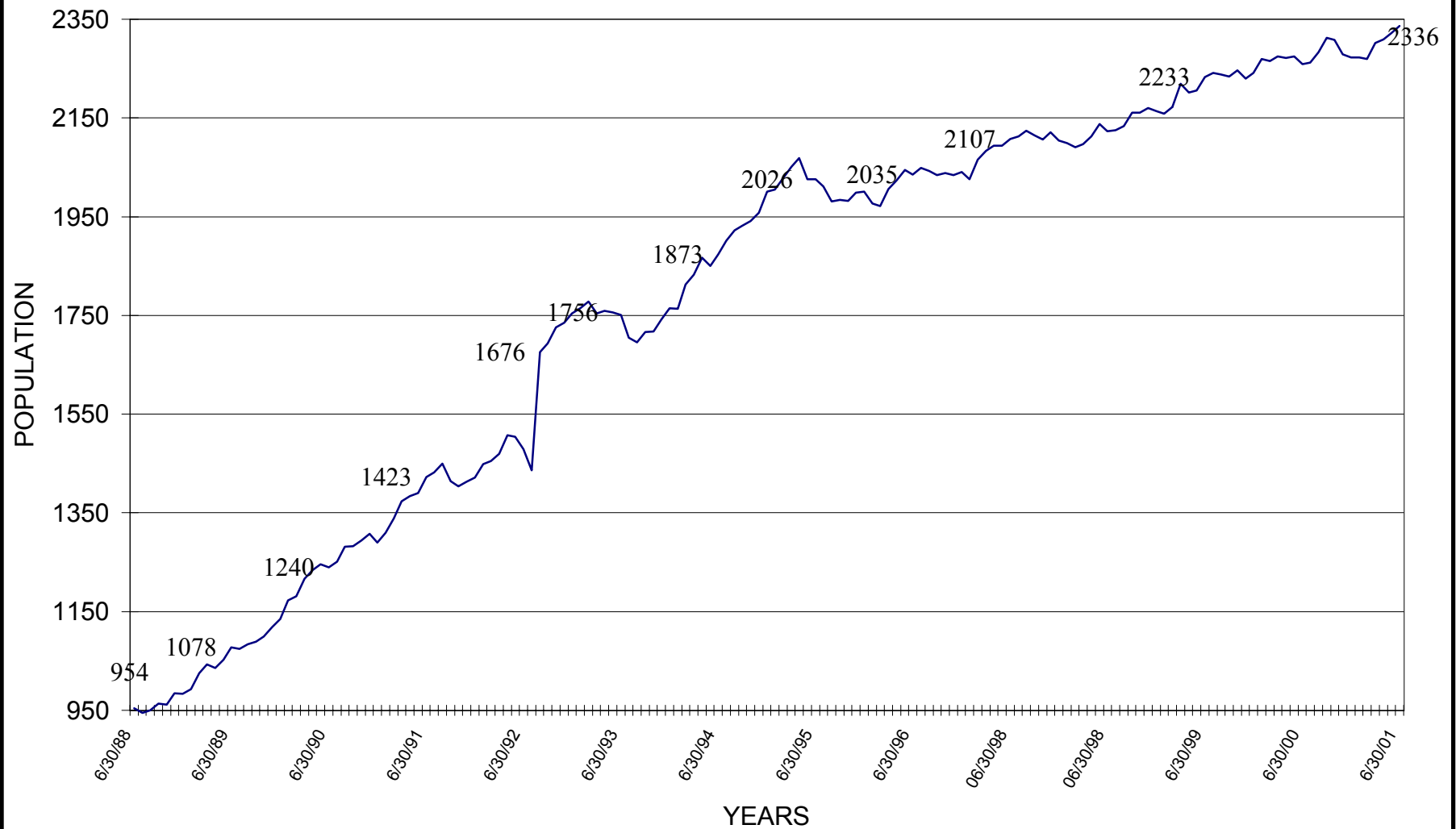
### RELEASES BY COUNTY RECEIVED FROM

	<b>FY-97</b>	<b>FY-98</b>	<b>FY-99</b>	<b>FY-00</b>	<b>FY-01</b>
<b>Belknap</b>	55	55	45	56	73
<b>Carroll</b>	16	19	14	27	33
<b>Cheshire</b>	47	49	70	65	69
<b>Coos</b>	20	26	20	25	20
<b>Grafton</b>	53	63	48	75	78
<b>Hillsborough</b>	322	336	340	372	359
<b>Merrimack</b>	124	115	98	127	118
<b>Rockingham</b>	153	149	153	129	127
<b>Strafford</b>	83	95	105	95	107
<b>Sullivan</b>	36	55	66	63	67
<b>TOTALS</b>	909	962	959	1,034	1,051



# PRISONER POPULATION SINCE 1988

## AS OF 6/30/2001

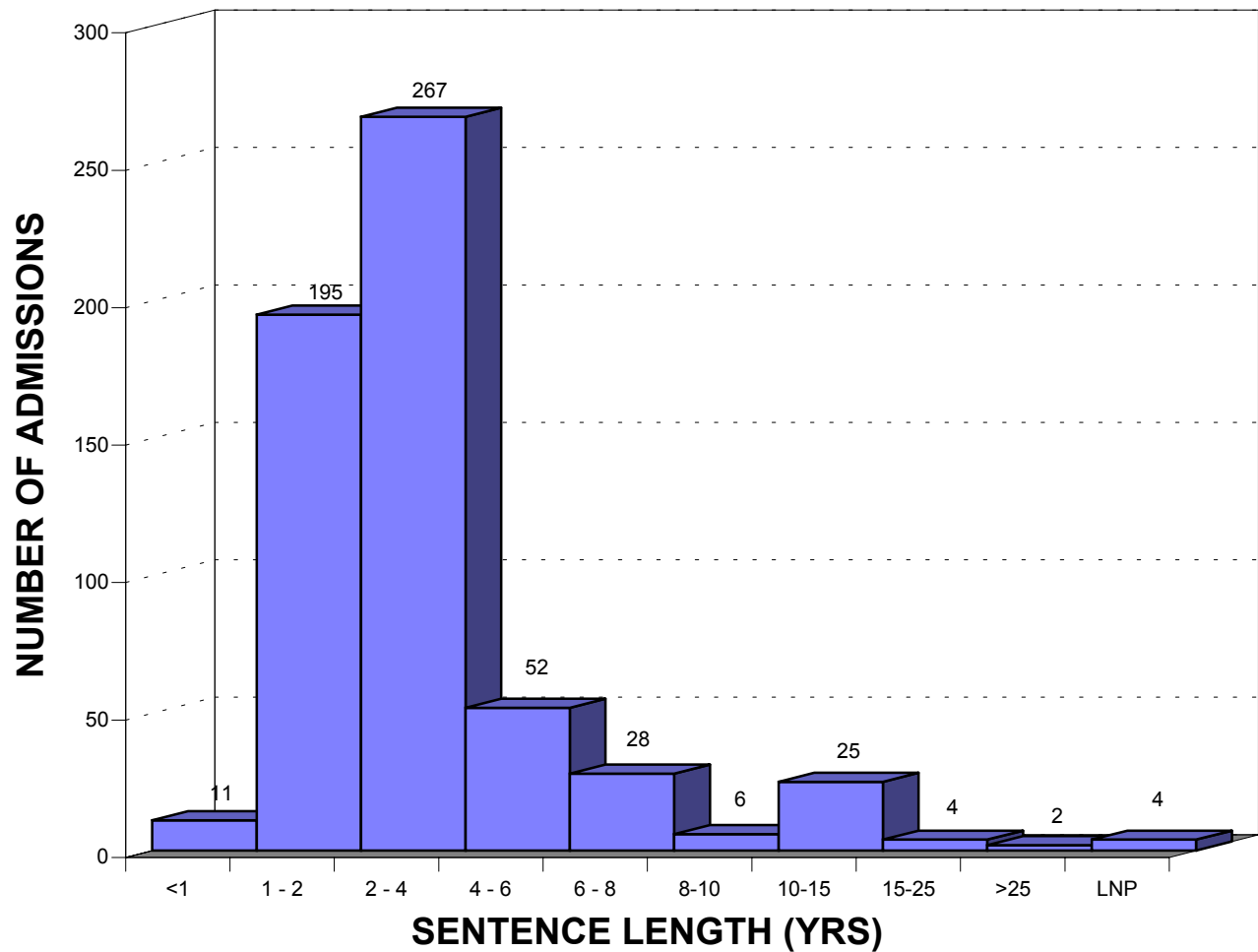


<b>PRISONER POPULATION SINCE 1812</b>
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1812: 1	1866: 161	1918: 227	1970: 243
1813: 12	1867: 167	1919: 112	1971: 222
1814: 26	1868: 181	1920: 125	1972: 230
1815: 37	1869: 163	1921: 131	1973: 259
1816: 55	1870: 157	1922: 138	1974: 260
1817: 77	1871: 131	1923: 135	1975: 261
1818: 87	1872: 110	1924: 140	1976: 275
1819: 88	1873: 117	1925: 144	1977: 261
1820: 80	1874: 140	1926: 146	1978: 260
1821: 85	1875: 175	1927: 149	1979: 285
1822: 83	1876: 193	1928: 154	1980: 287
1823: 83	1877: 233	1929: 147	1981: 337
1824: 85	1878: 240	1930: 173	1982: 394
1826: 79	1879: 228	1931: 190	1983: 445
1827: 74	1880: 198	1932: 210	1984: 520
1828: 80	1881: 196	1933: 225	1985: 576
1829: 69	1882: 164	1934: 230	1986: 650
1830: 80	1883: 163	1935: 242	1987: 857
1831: 89	1884: 173	1936: 260	1988: 954
1832: 101	1885: 180	1937: 261	1989: 1,114
1833: 100	1886: 177	1938: 262	1990: 1,250
1834: 95	1887: 155	1939: 275	1991: 1,395
1836: 101	1888: 154	1940: 266	1992: 1,754
1837: 99	1889: 151	1941: 262	1993: 1,764
1838: 90	1890: 153	1942: 242	1994: 2,000
1839: 95	1891: 169	1943: 208	1995: 2,080
1840: 104	1892: 197	1944: 205	1996: 2,064
1841: 103	1893: 224	1945: 210	1997: 2,136
1842: 117	1894: 242	1946: 238	1998: 2,154
1843: 122	1895: 255	1947: 262	1999: 2,487
1844: 110	1896: 257	1948: 267	2000: 2,259
1845: 114	1897: 248	1949: 257	2001: 2,336
1846: 98	1898: 230	1950: 234	
1847: 95	1899: 212	1951: 214	
1848: 100	1900: 206	1952: 199	
1849: 113	1901: 212	1953: 192	
1850: 112	1902: 213	1954: 180	
1851: 128	1903: 212	1955: 199	
1852: 133	1904: 230	1956: 197	
1853: 131	1905: 241	1957: 173	
1854: 130	1906: 224	1958: 155	
1855: 128	1907: 210	1959: 156	
1856: 126	1908: 182	1960: 180	
1857: 129	1909: 197	1961: 186	
1858: 154	1910: 173	1962: 185	
1859: 138	1911: 140	1963: 172	
1860: 140	1912: 217	1964: 203	
1861: 156	1913: 247	1965: 195	
1862: 143	1914: 240	1966: 185	
1863: 140	1915: 219	1967: 192	
1864: 119	1916: 207	1968: 212	
1865: 171	1917: 221	1969: 216	

# NH DEPARTMENT OF CORRECTIONS PRISON SENTENCES RECEIVED

FISCAL YEAR 2001



### ANNUAL SENTENCES RECEIVED

<b>Sentence Length</b>	<b>FY-97</b>	<b>FY-98</b>	<b>FY-99</b>	<b>FY-00</b>	<b>FY-01</b>
Less Than 1 Year	9 (1.4%)	5 (1.0%)	5 (1.0%)	9 (1.7%)	11 (1.9%)
1-2 years	230 (34.7%)	152 (29.0%)	151 (30.0%)	149 (28.8%)	195 (32.8%)
2-4 years	295 (44.5%)	271 (51.7%)	255 (50.6%)	263 (50.8%)	267 (44.9%)
4-6 years	54 (8.1%)	46 (8.8%)	37 (7.3%)	47 (9.1%)	52 (8.8%)
6-8 years	40 (6.0%)	23 (4.4%)	28 (5.6%)	23 (4.4%)	28 (4.7%)
8-10 years	5 (0.8%)	1 (0.2%)	4 (0.8%)	4 (0.8%)	6 (1.0%)
10-25 years	19 (2.9%)	16 (3.1%)	16 (3.2%)	11 (2.1%)	25 (4.2%)
15-25 years	6 (0.9%)	5 (1.0%)	3 (0.6%)	7 (1.4%)	4 (0.7%)
More than 25 years	3 (0.5%)	3 (0.6%)	2 (0.4%)	3 (0.6%)	2 (0.3%)
Life Without Parole	2 (0.3%)	2 (0.4%)	3 (0.6%)	2 (0.4%)	4 (0.7%)
Total	663	524	504	518	594
Violation of parole	349	331	372	360	347
Violation of Probation	N/A *	122	171	152	182
Grand Total	1,012	977	1,047	1,030	1,123

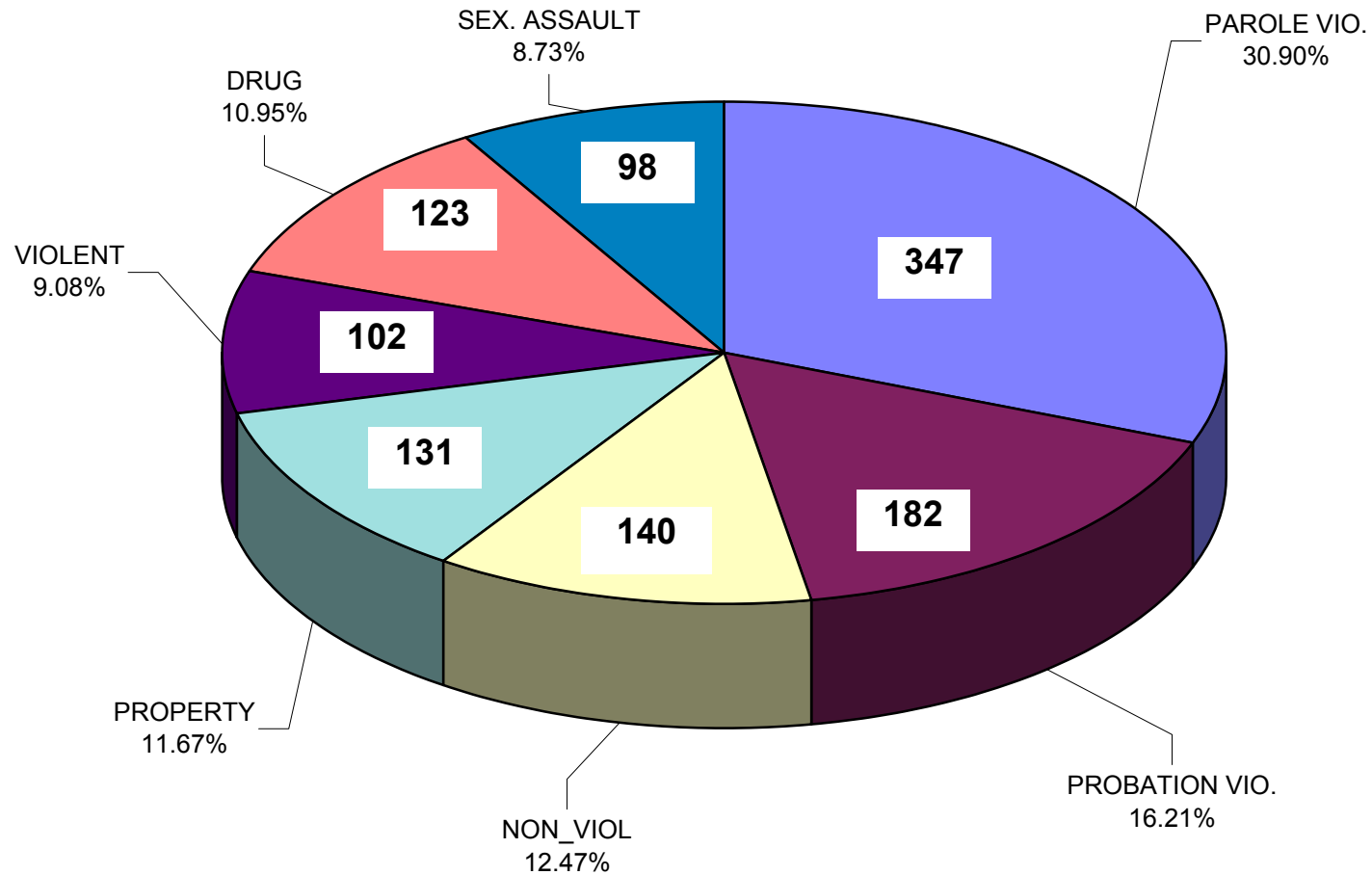
- *Prior to FY-98, this data was incorporated into total Parole violation data.*

# NH DEPARTMENT OF CORRECTIONS

## AGE AT ADMISSION

<u>Age Group</u>	<u>FY2001</u>	<u>% TOTAL</u>	<u>CUM %</u>	<u>FY00</u>	<u>% TOTAL</u>	<u>CUM %</u>
<17	0	0.0%	0.0%	0	0.0%	0.0%
17-18	23	2.0%	2.0%	25	2.4%	2.4%
19-21	153	13.6%	15.7%	166	16.1%	18.5%
22-24	134	11.9%	27.6%	125	12.1%	30.7%
25-27	102	9.1%	36.7%	94	9.1%	39.8%
28-30	122	10.9%	47.6%	102	9.9%	49.7%
31-33	103	9.2%	56.7%	118	11.5%	61.2%
34-36	101	9.0%	65.7%	106	10.3%	71.5%
37-39	116	10.3%	76.0%	91	8.8%	80.3%
40-42	106	9.4%	85.5%	72	7.0%	87.3%
43-45	62	5.5%	91.0%	37	3.6%	90.9%
46-48	40	3.6%	94.6%	24	2.3%	93.2%
49+	61	5.4%	100.0%	70	6.8%	100.0%
	1123	100.0%		1030	100.0%	

**NH DEPARTMENT OF CORRECTIONS**  
**ADMISSIONS BY CRIME TYPE**  
**1123 ADMISSIONS FISCAL 2001**



### ANNUAL ADMISSIONS BY CRIME TYPE

	<b>FY-97</b>	<b>FY-98</b>	<b>FY-99</b>	<b>FY-00</b>	<b>FY-01</b>
<b>Drug</b>	128 (12.65%)	106 (10.85%)	93 (8.88%)	109 (10.58%)	123 (10.95%)
<b>Non-Violent</b>	106 (10.47%)	106 (10.85%)	113 (10.79%)	114 (11.07%)	140 (12.47%)
<b>Parole Violation</b>	439 (43.38%)	331 (33.88%)	372 (35.53%)	360 (34.95%)	347 (30.9%)
<b>Probation Violation</b>	N/A*	122 (12.49%)	171 (16.33%)	152 (14.76%)	182 (16.21%)
<b>Property</b>	134 (13.24%)	107 (10.95%)	106 (10.12%)	117 (11.36%)	131 (11.67%)
<b>Sex Assault</b>	101 (9.98%)	80 (8.19%)	89 (8.50%)	78 (7.57%)	98 (8.73%)
<b>Violent</b>	104 (10.28%)	125 (12.79%)	103 (9.84%)	100 (9.71%)	102 (9.08%)
<b>TOTALS</b>	1,012	977	1,047	1,030	1,123

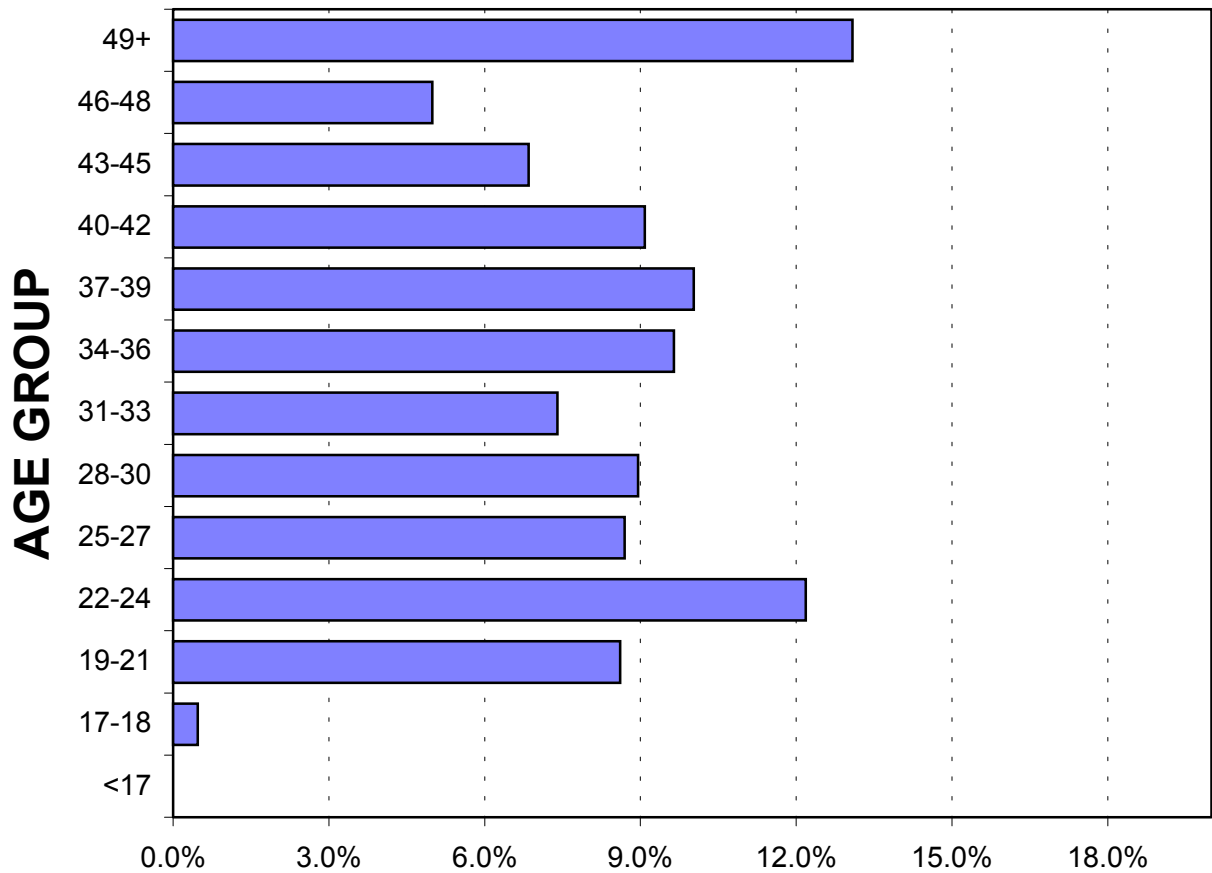
*\*Prior to FY-98, this data was combined with Parole Violation data*

**NH DEPARTMENT OF CORRECTIONS  
CRIMES COMMITTED BY INMATES RECEIVED DURING FISCAL 2001**

<b>Description</b>	<b>Number</b>	
	<b>Admitted</b>	<b>% of Total</b>
	<b>FY2001</b>	
-----	-----	-----
<b>VIOLATION OF PAROLE</b>	<b>347</b>	<b>30.9%</b>
<b>PROBATION VIOLATION</b>	<b>182</b>	<b>16.2%</b>
<b>DRUGS-MFG, SALE, POSSESSION</b>	<b>123</b>	<b>11.0%</b>
<b>SEX OFFENSES</b>	<b>98</b>	<b>8.7%</b>
<b>TRAFFIC OFFENSES</b>	<b>80</b>	<b>7.1%</b>
<b>STOLEN PROPERTY</b>	<b>58</b>	<b>5.2%</b>
<b>AGGRAVATED ASSAULT</b>	<b>52</b>	<b>4.6%</b>
<b>BURGLARY</b>	<b>47</b>	<b>4.2%</b>
<b>ROBBERY</b>	<b>30</b>	<b>2.7%</b>
<b>WEAPONS, CARRYING AND POSSESSION</b>	<b>23</b>	<b>2.0%</b>
<b>HOMICIDE</b>	<b>18</b>	<b>1.6%</b>
<b>FORGERY AND COUNTERFEITING</b>	<b>15</b>	<b>1.3%</b>
<b>ARSON</b>	<b>13</b>	<b>1.2%</b>
<b>FRAUD</b>	<b>10</b>	<b>0.9%</b>
<b>FAILURE TO APPEAR</b>	<b>7</b>	<b>0.6%</b>
<b>LARCENY</b>	<b>5</b>	<b>0.4%</b>
<b>OBSTRUCTING THE POLICE</b>	<b>5</b>	<b>0.4%</b>
<b>ESCAPE, AIDING AND ABETTING ESCAPE</b>	<b>4</b>	<b>0.4%</b>
<b>PROPERTY DAMAGE</b>	<b>2</b>	<b>0.2%</b>
<b>KIDNAPPING</b>	<b>1</b>	<b>0.1%</b>
<b>STOLEN VEHICLE</b>	<b>1</b>	<b>0.1%</b>
<b>PUBLIC PEACE</b>	<b>1</b>	<b>0.1%</b>
<b>FAMILY OFFENSE</b>	<b>1</b>	<b>0.1%</b>
	-----	-----
	<b>1123</b>	<b>100.0%</b>



**NH DEPARTMENT OF CORRECTIONS  
AGE DISTRIBUTION  
NH INMATES AS OF 6/30/2001**



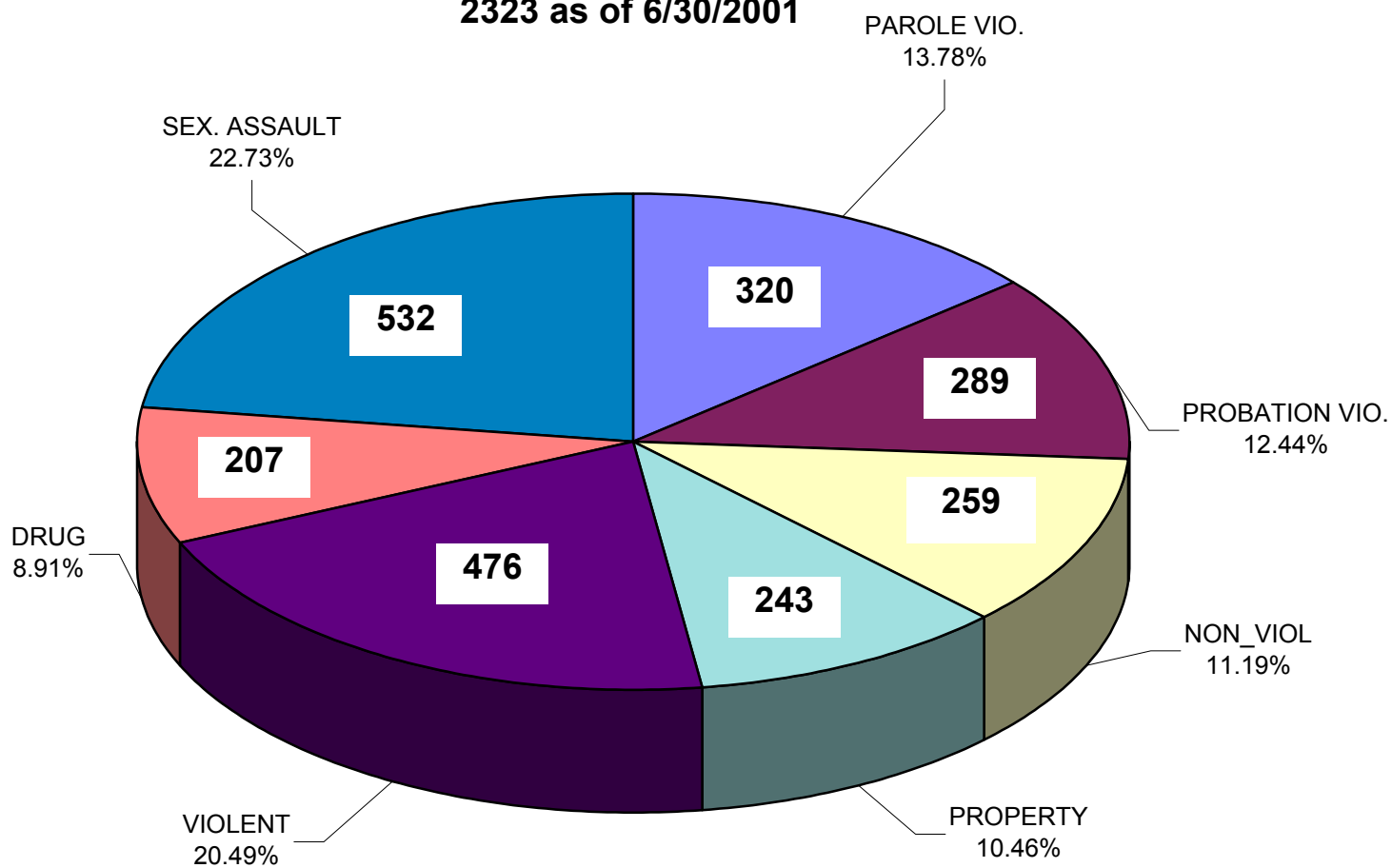
**30.NH DEPARTMENT OF CORRECTIONS  
ADMISSIONS AND RELEASE BY MONTH  
FISCAL YEAR 2001**

	ADM FY 2001	REL FY 2001
JULY	78	73
AUGUST	118	98
SEPTEMBER	106	83
OCTOBER	88	93
NOVEMBER	75	95
DECEMBER	69	85
JANUARY	89	89
FEBRUARY	101	104
MARCH	105	81
APRIL	90	76
MAY	120	97
JUNE	84	77
	<hr/> <hr/>	<hr/> <hr/>
TOTAL	1123	1051

**NH DEPARTMENT OF CORRECTIONS  
CRIMES COMMITTED BY INCARCERATED NH INMATES - FULL POPULATION**

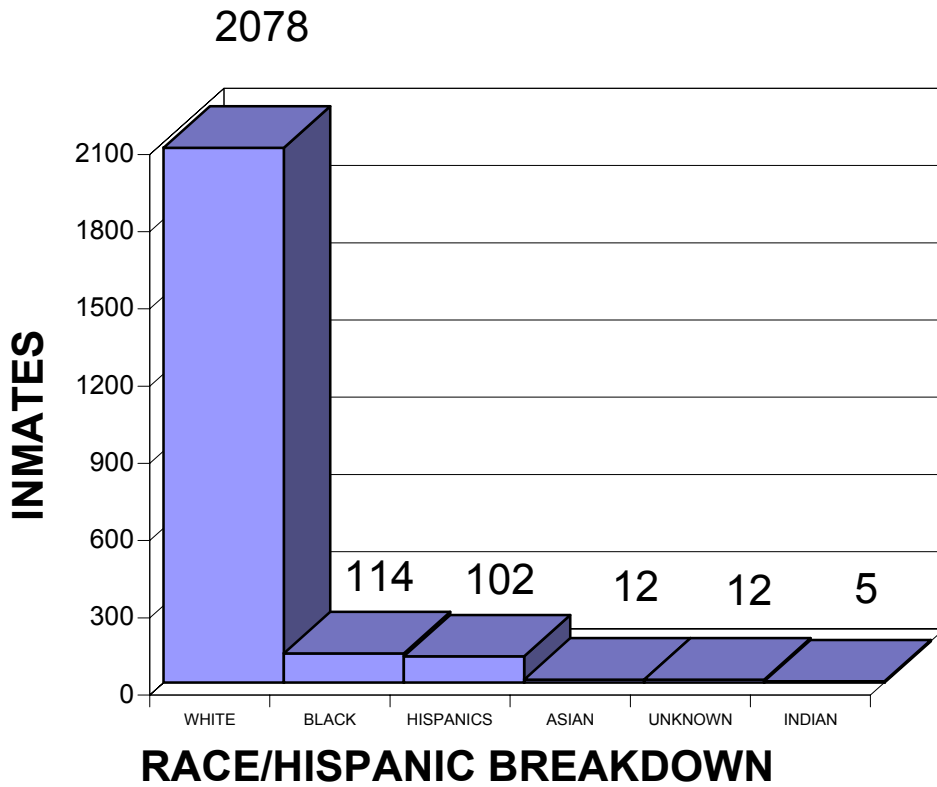
Description	Number Incarcerated 06/30/01	% of Total
-----	-----	-----
		-
SEX OFFENSES	528	22.7%
VIOLATION OF PAROLE	320	13.8%
PROBATION VIOLATION	289	12.4%
HOMICIDE	226	9.7%
DRUGS-MFG, SALE, POSSESSION	207	8.9%
AGGRAVATED ASSAULT	152	6.5%
TRAFFIC OFFENSES	131	5.6%
BURGLARY	105	4.5%
STOLEN PROPERTY	88	3.8%
ROBBERY	83	3.6%
WEAPONS, CARRYING AND POSSESSION	44	1.9%
ESCAPE, AIDING AND ABETTING ESCAPE	23	1.0%
ARSON	22	0.9%
FRAUD	22	0.9%
FORGERY AND COUNTERFEITING	20	0.9%
OBSTRUCTING THE POLICE	14	0.6%
KIDNAPPING	14	0.6%
LARCENY	13	0.6%
FAILURE TO APPEAR	9	0.4%
PROPERTY DAMAGE	4	0.2%
STOLEN VEHICLE	4	0.2%
PUBLIC PEACE	3	0.1%
STOLEN VEHICLE	1	0.0%
FAMILY OFFENSE	1	0.0%
	-----	-----
	2323	100.0%

**NH INMATES BY CRIME TYPE**  
**2323 as of 6/30/2001**

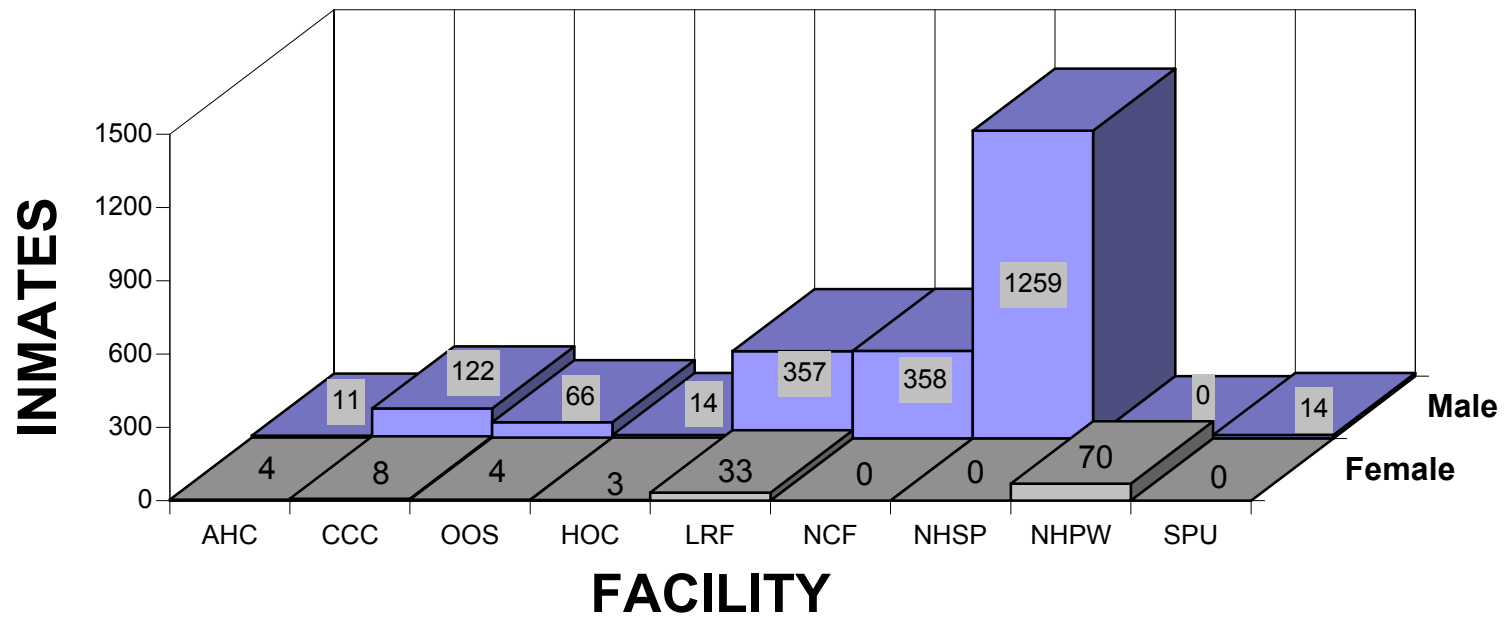


# NH DEPARTMENT OF CORRECTIONS

## NH INMATES AS OF 6/30/2001

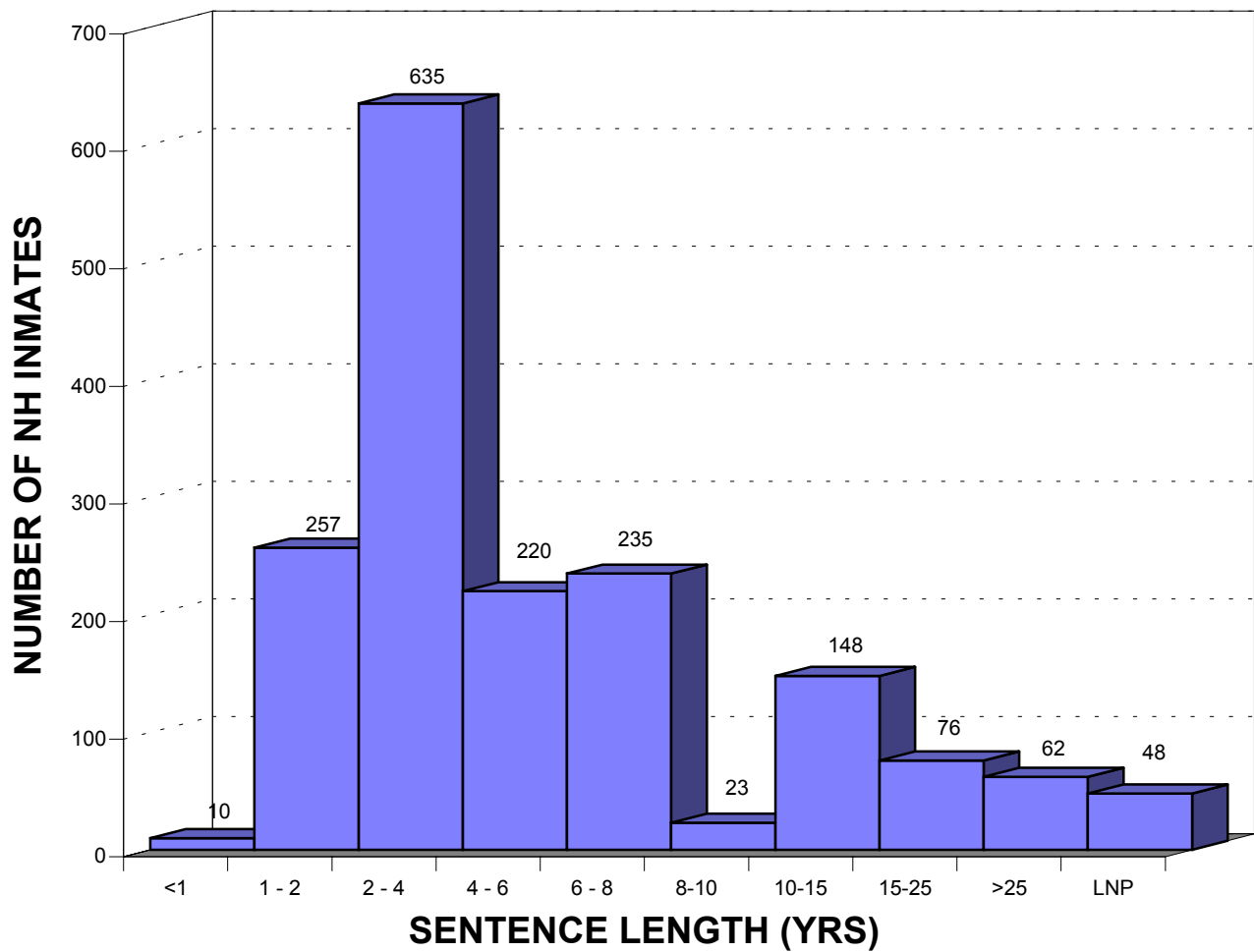


**NH DEPARTMENT OF CORRECTIONS**  
**NH INMATES BY FACILITY/GENDER**  
**as of 6/30/2001**



# NH DEPARTMENT OF CORRECTIONS PRISON SENTENCES BEING SERVED

AS OF 6/30/2001



# **NH DEPARTMENT OF CORRECTIONS**

## **OFFENDERS HOUSED BY NH FOR OTHER JURISDICTIONS**

### **ON 6/30/2001**

#### **NH COUNTIES**

BELKNAP	1
CARROLL	3
COOS	1
GRAFTON	1
HILLSBOROUGH	5
MERRIMACK	15
ROCKINGHAM	7
SULLIVAN	5
TOTAL	38

#### **FEDERAL AGENCIES**

BUREAU OF PRISONS	2
IMMIGRATION	7
US MARSHALLS	5
TOTAL	14

#### **OTHER STATES**

ARIZONA	1
CONNECTICUT	7
FLORIDA	11
MAINE	9
MASSACHUSETTS	30
MINNESOTA	1
NEW JERSEY	1
NEW MEXICO	1
PENNSYLVANIA	1
RHODE ISLAND	4
VERMONT	1
VIRGINIA	3
TOTAL	70

#### **FIELD SERVICES**

NH PAROLEE	6
TOTAL	6

<b>GRAND TOTAL</b>	<b>128</b>
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# STATE OF NEW HAMPSHIRE DEPARTMENT OF CORRECTIONS

## MISSION STATEMENT

To protect the public, offer offenders the opportunity for self improvement, and promote staff development and personal growth in a safe environment.

## VALUES STATEMENT

The New Hampshire Department of Corrections is committed to fulfilling its mission by upholding the following values:

### INTEGRITY

We will adhere to the highest ethical standards and accept responsibility for our decisions and actions.

### RESPECT

We will treat all employees, offenders and the public with fairness, honesty, consideration and dignity while recognizing individual diversity.

### PROFESSIONALISM

We will be firm, fair and consistent in the performance of our duties and responsibilities. As positive role models, we will take pride in maintaining the quality of our services through our performance, appearance and continued education and training. We will instill trust and teamwork by providing support to co-workers and promoting cooperation and open communication.